

Draft

Officers Present:

Greg Letica, Mayor
Pam Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee
Ian Jablonski, Trustee

Officials & Appointees Present:

Michelle Glennon, Village Clerk
Bruce Migatz, Village Attorney
Emily Hayes, Treasurer
Raymond Mahdesian, Officer-in-Charge
Doug Adil, Building Inspector

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for June 6, 2023,
seconded by Deputy Mayor Pierce.

Trustee Jablonski	AYE
Laura Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Mayors Report: Mayor Letica reported, The July 4th celebration was another terrific success. The fireworks by Grucci were spectacular. I would to particularly thank and congratulate the Village residents. The uncertain wind conditions delayed the start of the bonfires but everyone waited until the all clear was issued. Additionally, everyone follow the regulations on location and size of the piles. Really a great job by everyone! I would like to also thank Ray Mahdesian police officer in charge, the Village police department, the Suffolk Sheriffs, the Huntington Maritime division, Harbormaster Joe Affrunti and Fireworks Coordinator Marty Hakker for all they did to make the display a safe and successful event. Lastly big thanks to Carole Casamassima, Linda Letica and Jean Bondawant for raising money to support the fireworks. Thanks also to Village Photographer Dee Lento for some terrific work memorializing the event.

The final details are being sorted out on how to best use the \$50,000 grant that Assemblyman Keith Brown secured for the Village to shore up the seawall. I am anticipating that the project will be completed late July or early August.

On June 16th Deputy Mayor Pam Pierce and I met with NYS Senator Mario Mattera, Assemblyman Keith Brown, Town of Huntington Deputy Supervisor John McCarron, and Mike Ianelli from Senator

49 Schumer's office to review the situation at the seawall. A follow up meeting is scheduled for
50 tomorrow.

51 The Village is continuing to work towards repaving Bevin Road. Last week our engineering firm,
52 Newport Engineering, did a field inspection. The Village expects to get their report back next week
53 and begin finalizing the bid package. This project will be mostly paid for by a \$100,000 grant and
54 funds in the Village's Consolidated Highway Improvement account

55 I would to thank resident Chris O'Neil for power washing Chief Asharoken. Also, thanks to
56 residents Ann Flynn, and Glen and Laura Behr for offering the use of their dock for emergency use
57 by the Asharoken Police Boat.

58
59 **Trustees:**

60 Deputy Mayor Pierce: I reviewed the minutes, police report and vouchers.

61
62 Trustee Ettinger: , I would like a moment to congratulate Deputy Mayor Pam Pierce and Trustee Ian
63 Jablonski on their election and to wish them continued successes in continuing to help lead our
64 wonderful Village forward. It has been a real pleasure working with them, along with Mayor Greg
65 Letica, and Trustee Laura Burke and together I believe that we have accomplished a great deal.

66 During the past month, I have spent a great deal of time working with our Police Department and in
67 particular Officer-in-Charge Ray Mahdesian on various Police matters and most importantly the
68 planning for the July 4th Fireworks Event. Once again, a great deal of planning was done and we
69 considered every possible contingency.

70 I'm happy to report that once again everything went extremely well on July 4th and even the
71 weather cooperated. I hope that you and your families enjoyed the day.

72
73 I also want to give a special Thanks to Ray and the entire Asharoken Police force for all their hard
74 work and for making the day go so smoothly, without any major incidents.

75
76 Also, during the month we finally took position of the new Ford Interceptor Police Vehicle that we
77 ordered last October. It is now a part of our active fleet.

78
79 On June 15th, I interviewed Patrick Ennis for a part time Police Officer position, together with Mayor
80 Letica and Officer-in-Charge Ray Mahdesian. We all found him to be very well qualified and we will
81 be offering a resolution tonight to hire him.

82 During the month, I also reviewed some correspondences that we received from some of our
83 residents,

84 I reviewed the foils that were received during the past month, the minutes, abstracts and payment
85 vouchers.

86
87 Trustee Burke: During the month I continued to work on the noise ordinance, reviewed the
88 minutes, abstract, vouchers and police report.

89
90 Trustee Jablonski: During the month; I reviewed the minutes, payment vouchers, police report, and
91 resident correspondences.

92
93 **Attorney Migatz:** Nothing to report. I received a notice from the Appellate Division on the dock
94 litigation, no date yet but they are ready to schedule. The Zoning Board of Appeals did not meet.
95 The planning board did not meet.

96
97

98 **Village Treasurer:** Emily Hayes reported for the month of June. The vouchers totaled \$113,262.99
99 Of that, \$5,866.58 is for the previous fiscal year. Included in the June vouchers is the bill for the
100 purchase of the new police car in the amount of \$52,980.00. the police car will be paid from the
101 reserve fund money. There will be a separate resolution to approve the vouchers and budget
102 transfers.

103
104 **Police Report:** Officer Mahdesian reported 25 summonses and no arrests. He reported that
105 firearms training was completed this month. The new 2023 Ford Police Interceptor has been
106 received and placed in service. 33 water ski permits have been issued so far for the season. The
107 officers did a great job on the fourth of July.

108
109 **Superintendent of Buildings:** Doug Adil reported the following: verified that 103 Asharoken Ave
110 and 219 Asharoken Ave will need to renew their building permits, reviewed a site plan for the
111 property at 71 Bevin Rd, reviewed plans for a new swimming pool at 148 Asharoken and
112 commented on a proposed dock at 2 Clamshell Lane, review and permits through Town of
113 Huntington. I inspected the landscaping at 174 Asharoken, determined that shrubs and trees
114 greater than 4 ft tall had been relocated from the rear side yard to the side yard along the length of
115 the house. Provided road patching requirements for SCWA and National Grid and reviewed a fence
116 application for a new fence at 37 Bevin Rd. Performed 16 inspections.

117
118 **Resolutions:**

119 **Resolution (2023-59)** Be It Resolved that the mayor does hereby appoint Patrick Ennis as a part-
120 time police officer at the base rate per the police contract effective date July 6, 2023.

121 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

122 Trustee Jablonski AYE

123 Trustee Burke AYE

124 Trustee Ettinger AYE

125 Deputy Mayor Pierce AYE

126 Mayor Letica AYE

127 Motioned Carried

128

129 Clerk Glennon administered the Oath of Office to Officer Patrick Ennis.

130

131 **Resolution (2023-60)** Be It Resolved that the Village Board does hereby approve the vouchers for
132 the month of May and June 2023 in the amount of \$113,262.99.

133 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

134 Trustee Jablonski AYE

135 Trustee Burke AYE

136 Trustee Ettinger AYE

137 Deputy Mayor Pierce AYE

138 Mayor Letica AYE

139 Motioned Carried

140

141 **Resolution (2023-61)** Be It Resolved that the Village Board does hereby approve budget transfers
142 for May & June 2023.

143 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

144 Trustee Jablonski AYE

145 Trustee Burke AYE

146 Trustee Ettinger AYE

147 Deputy Mayor Pierce AYE

148 Mayor Letica AYE

149 Motioned Carried

150

151 **Resolution (2023-62)** Be It Resolved that any Village residency requirement for appointees is
152 waived.

153

154 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

155 Trustee Jablonski AYE

156 Trustee Burke AYE

157 Trustee Ettinger AYE

158 Deputy Mayor Pierce AYE

159 Mayor Letica AYE

160 Motioned Carried

161

162 **Resolution (2023-63)** Be It Resolved that the Mayor does hereby appoint Village Clerk, Michelle
163 Glennon for a term to end July 2024 at an annual rate of \$69,284.00.

164 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

165 Trustee Jablonski AYE

166 Trustee Burke AYE

167 Trustee Ettinger AYE

168 Deputy Mayor Pierce AYE

169 Mayor Letica AYE

170 Motioned Carried

171

172 **Resolution (2023-64)** Be It Resolved that the Mayor does hereby appoint Treasurer, Emily Hayes
173 for a one-year term to end July 2024 at an annual rate of \$20,980.00.

174 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

175 Trustee Jablonski AYE

176 Trustee Burke AYE

177 Trustee Ettinger AYE

178 Deputy Mayor Pierce AYE

179 Mayor Letica AYE

180 Motioned Carried

181

182 **Resolution (2023-65)** Be It Resolved that the Mayor does hereby appoint Superintendent of
183 Buildings, Doug Adil for a one-year term to end July 2024 at an annual rate of \$29,247.00.

184 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

185 Trustee Jablonski AYE

186 Trustee Burke AYE

187 Trustee Ettinger AYE

188 Deputy Mayor Pierce AYE

189 Mayor Letica AYE

190 Motioned Carried

191 ions of the contract.

192 **Resolution (2023-66)** Be it Resolved that the Mayor does hereby appoint Assessor, Paul Wotzak
193 for a one year term to end July 2024 at an hourly rate of \$50.00, pursuant to the terms and
194 conditions of the contract

195 Trustee Jablonski made a motion to approve, seconded by Trustee Burke.

196 Trustee Jablonski AYE

197 Trustee Burke AYE

198 Trustee Ettinger AYE

199 Deputy Mayor Pierce AYE

200 Mayor Letica AYE

201 Motioned Carried

202

203

204 **Resolution (2023-67)** Be It Resolved, that the Mayor does hereby appoint Bruce W. Migatz as
205 Village Attorney for a one year term to end July 2024 at an annual retainer of \$43,709.00 payable in
206 equal monthly amounts of \$3,642.42, for general legal advise per retainer agreement. Other legal
207 services other than litigation actions and proceedings will be billed on an hourly basis of \$250.00,
208 plus out-of-pocket expenses incurred on behalf of the Village, litigation actions and proceedings will
209 be billed on an hourly basis, at a rate of \$300.00 per hour, plus out-of -pocket expenses incurred on
210 behalf of the Village.

211 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

212 Trustee Jablonski AYE

213 Trustee Burke AYE

214 Trustee Ettinger AYE

215 Deputy Mayor Pierce AYE

216 Mayor Letica AYE

217 Motioned Carried

218

219 **Resolution (2023-68)** Be It Resolved that the Mayor, does hereby appoint Patricia Manzo as
220 Village District Attorney for the Village of Asharoken at an hourly rate of \$200.00, for the term to
221 end July 2024.

222 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

223 Trustee Jablonski AYE

224 Trustee Burke AYE

225 Trustee Ettinger AYE

226 Deputy Mayor Pierce AYE

227 Mayor Letica AYE

228 Motioned Carried

229

230 **Resolution (2023-69)** Be It Resolved that the Mayor, does hereby appoint Raymond Mahdesian as
231 Officer-in-Charge responsible for administrative duties for a one-year term to end July 2024.

232 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

233 Trustee Jablonski AYE

234 Trustee Burke AYE

235 Trustee Ettinger AYE

236 Deputy Mayor Pierce AYE

237 Mayor Letica AYE

238 Motioned Carried

239

240 **Resolution (2023-70)** Be It Resolved that the Mayor does hereby appoint the following
241 uncompensated individuals to the following positions for a one-year term to end July 2024.

242 a. Pam Pierce as Deputy Mayor

243 b. Melvin Ettinger as Police Commissioner

- 244 c. Ian Jablonski as Deputy Police Commissioner
- 245 d. Tara Ryan as Acting Village Justice
- 246 e. Michelle Glennon as Records Access Officer
- 247 f. Melvin Ettinger as Records Access Officer Manager
- 248 g. Greg Letica as Highway Superintendent
- 249 h. Doug Adil as Flood Plain Manager
- 250 i. Joseph Affrunti as Harbormaster
- 251 j. Barry Bradley as Deputy Harbormaster
- 252 k. Bill Raisch as Deputy Harbormaster
- 253 l. Ray D'Antoni as Deputy Harbormaster
- 254 m. Bill Raisch as Emergency Manager
- 255 n. Dee Lento as the Village Photographer
- 256 o. Ed Carr as Historian
- 257 p. Martin Hakker as Fireworks Coordinator
- 258 q. Joseph Affrunti as Fireworks Safety Officer for the July 4th, 2024, event.
- 259 r. Scott Coyne, MD as police surgeon

260
261 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

262	Trustee Jablonski	AYE
263	Trustee Burke	AYE
264	Trustee Ettinger	AYE
265	Deputy Mayor Pierce	AYE
266	Mayor Letica	AYE
267	Motioned Carried	

268
269 **Resolution (2023-71)** Be It Resolved that the Mayor does hereby appoint the following
270 uncompensated individuals to the Zoning Board of appeals.

- 271 a. Michael Elsas as Chairperson of the Zoning Board of Appeals for a one-year term to end
- 272 7/1/2024.
- 273 b. Ray D'Antoni as member of the Zoning Board of Appeals for a one-year term as Ad Hoc
- 274 Member, term to end 7/1/2024.

275
276 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

277	Trustee Jablonski	AYE
278	Trustee Burke	AYE
279	Trustee Ettinger	AYE
280	Deputy Mayor Pierce	AYE
281	Mayor Letica	AYE
282	Motioned Carried	

283
284 **Resolution (2023-72)** Be It Resolved that the Mayor does hereby appoint the following
285 uncompensated individuals to the Planning Board.

- 286 a. Patrick Cleary as Chairperson of the Planning Board for a one-year term to end 7/1/2024.

287
288 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

289	Trustee Jablonski	AYE
290	Trustee Burke	AYE
291	Trustee Ettinger	AYE
292	Deputy Mayor Pierce	AYE
293	Mayor Letica	AYE
294	Motioned Carried	

295

296 **Resolution (2023-73)** Be It Resolved, that the Mayor does hereby appoint the following
297 uncompensated individuals to the Board of Conservation of the Environment Committee, Marty
298 Cohen as Chairperson, Catherine Wallack, Lucy Davies, Barbara Raisch and Nicole Barbier as
299 members for a one year term to end July 2024.

300
301 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

302 Trustee Jablonski AYE

303 Trustee Burke AYE

304 Trustee Ettinger AYE

305 Deputy Mayor Pierce AYE

306 Mayor Letica AYE

307 Motioned Carried

308

309 **Resolution (2023-74)** Be It Resolved that the Village Board does hereby approve a rate of \$20.00
310 an hour for individuals who work as an “as needed” basis and that are posted to the “clerk non-
311 employee” account A1410.499.

312

313 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

314 Trustee Jablonski AYE

315 Trustee Burke AYE

316 Trustee Ettinger AYE

317 Deputy Mayor Pierce AYE

318 Mayor Letica AYE

319 Motioned Carried

320

321 **Resolution (2023-75)** Be It Resolved that the Village Board does hereby designate the following
322 banks as the official depository banks for the Village.

323 a. First National Bank of Long Island

324 b. M&T Bank

325 c. TD Bank

326 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

327 Trustee Jablonski AYE

328 Trustee Burke AYE

329 Trustee Ettinger AYE

330 Deputy Mayor Pierce AYE

331 Mayor Letica AYE

332 Motioned Carried

333

334 **Resolution (2023-76)** Be It Resolved that the Village Board does hereby designate the official
335 newspaper of record for the Village to be (The Observer).

336

337 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

338 Trustee Jablonski AYE

339 Trustee Burke AYE

340 Trustee Ettinger AYE

341 Deputy Mayor Pierce AYE

342 Mayor Letica AYE

343 Motioned Carried

344

345 **Resolution (2023-77)** Be It Resolved that the Village Board, does hereby approve the mileage
346 reimbursement rate for the Village officials and employees to be consistent with IRS Business
347 mileage rate guidelines as periodically published by the IRS.

348

349 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

350 Trustee Jablonski AYE

351 Trustee Burke AYE

352 Trustee Ettinger AYE

353 Deputy Mayor Pierce AYE

354 Mayor Leticia AYE

355 Motioned Carried

356

357

358 **Resolution (2023-78)** Be It Resolved, that the Village Board, does hereby approve the
359 authorization for the Village Treasurer and/or Village Clerk to transfer funds from the main Money
360 Market Account to the General checking account in order to pay monthly vouchers approved by the
361 Board of Trustees and payroll account in order to pay bi-monthly payroll.

362 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

363

364 Trustee Jablonski AYE

365 Trustee Burke AYE

366 Trustee Ettinger AYE

367 Deputy Mayor Pierce AYE

368 Mayor Leticia AYE

369 Motioned Carried

370

371 **Resolution (2023-79)** Be It Resolved, that the Village Board, does hereby approve the following
372 method for a meeting that has not been scheduled at least one week prior to; email the paper of
373 record and local newspapers with date and time of Meeting, contact the entire Board of Trustees,
374 email residents, post meeting on front door, website homepage and outside sign board.

375 Trustee Jablonski made a motion to approve, seconded by Trustee Burke.

376 Trustee Jablonski AYE

377 Trustee Burke AYE

378 Trustee Ettinger AYE

379 Deputy Mayor Pierce AYE

380 Mayor Leticia AYE

381 Motioned Carried

382

383 **Resolution (2023-80)** Be It Resolved that the Mayor does hereby appoint the following
384 uncompensated individuals to the Environmental Review Board, Doug Vaughn as chairman,
385 Michael Elsas and William Frohlich as members for a one year term to end July 2024.

386

387 Mayor Leticia made a motion to approve, seconded by Trustee Ettinger.

388 Trustee Jablonski AYE

389 Trustee Burke AYE

390 Trustee Ettinger AYE

391 Deputy Mayor Pierce AYE

392 Mayor Leticia AYE

393 Motioned Carried

394

395 **Resolution (2023-81)** Be It Resolved, that the Village Board does hereby approve the Village Clerk
396 and/or Court Clerk to prepare an application to the 2023-2024 Justice Court Assistance Program
397 (JCAP) grant for funding of court furnishings and equipment, not to exceed \$30,000.00.

398

399 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

400 Trustee Jablonski AYE

401 Trustee Burke AYE

402 Trustee Ettinger AYE
403 Deputy Mayor Pierce AYE
404 Mayor Letica AYE
405 Motioned Carried
406

407 **Resolution (2023-82)** Be It Resolved that the Village Board does hereby authorize the Village
408 Clerk to solicit bids for the 2008 Ford Crown Victoria police car.

409 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

410 Trustee Jablonski AYE
411 Trustee Burke AYE
412 Trustee Ettinger AYE
413 Deputy Mayor Pierce AYE
414 Mayor Letica AYE
415 Motioned Carried
416

417 **Resolution (2023-83)** Be It Resolved that the Village Board does hereby authorize the Mayor to
418 enter into an agreement with Long Island Sound Transport, Inc. to supply material to repair the
419 seawall not to exceed \$35,000.

420
421 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

422 Trustee Jablonski AYE
423 Trustee Burke AYE
424 Trustee Ettinger AYE
425 Deputy Mayor Pierce AYE
426 Mayor Letica AYE
427 Motioned Carried
428

429 **Resolution (2023-84)** Be It Resolved that the Village board does hereby approve the budget
430 adjustment for 5/31/2024 to increase Start Income (A1000.000) and increase Police Equipment
431 (A3120.200) for the cost of new police vehicle in the amount of \$52,980.00.

432
433 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

434 Trustee Jablonski AYE
435 Trustee Burke AYE
436 Trustee Ettinger AYE
437 Deputy Mayor Pierce AYE
438 Mayor Letica AYE
439 Motioned Carried
440

441 **Resolution (2023-85)** Be It Resolved that the Village Board does hereby authorize the Village
442 Treasurer to purchase Quickbooks desktop for financial reporting purposes not to exceed \$600.00.

443
444 Mayor Letica made a motion to approve seconded by Trustee Ettinger.

445 Trustee Jablonski AYE
446 Trustee Burke AYE
447 Trustee Ettinger AYE
448 Deputy Mayor Pierce AYE
449 Mayor Letica AYE
450 Motioned Carried
451

452 **New or Old Business:** Trustee Ettinger discussed an issue with portable restrooms at construction
453 sites. It was decided that going forward the building inspector will review the location and have the
454 porta johns placed at least 25ft from the road.

455 **Mayor Letica opened Public Session:**

456 A resident spoke about their work to support repairing the seawall. The Mayor thanked the
457 residents involved for their efforts.

458
459 Another resident questioned the changes to the noise ordinance. She was told to send her
460 ideas/comments to Trustee Burke who will be reviewing all correspondence from the residents on
461 this matter.

462
463 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

464 Trustee Jablonski AYE

465 Trustee Burke AYE

466 Trustee Ettinger AYE

467 Deputy Mayor Pierce AYE

468 Mayor Letica AYE

469 Motioned Carried

470 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

471 Trustee Jablonski AYE

472 Trustee Burke AYE

473 Trustee Ettinger AYE

474 Deputy Mayor Pierce AYE

475 Mayor Letica AYE

476 Motioned Carried.

477

478 The July 6, 2023, Organizational board meeting of the Board of Trustees was adjourned at
479 approximately 7:14pm.

480

481 Signed: _____

482 Michelle Glennon, Village Clerk