

Approved

Officers Present:

Greg Letica, Mayor
Pam Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee
Ian Jablonski, Trustee

Officials & Appointees Present:

Nancy Rittenhouse, Village Clerk
Bruce Migatz, Village Attorney
Emily Hayes, Treasurer
Raymond Mahdesian, Officer-in-Charge
Doug Adil, Building Inspector

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for June 7, 2022,
seconded by Trustee Burke.

Trustee Jablonski	AYE
Laura Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Trustee Ettinger made a motion to approve the Special Board Meeting minutes for June 15, 2022,
seconded by Trustee Burke.

Trustee Jablonski	Abstain
Laura Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Mayors Report: Mayor Letica reported, "I am humbled and honored to have been given the opportunity to serve as Mayor of Asharoken for the next two years. Thank you to all the residents who came out to vote. I would like to congratulate Trustee Laura Burke and Trustee/Police Commissioner Mel Ettinger on their re-election to another two-year term. Mel and Laura have done an amazing job for the Village during the last ten years, and I look forward to continuing collaborating with them. In addition, I would like to acknowledge Paul Boronow on his election to a four-year term as Village Justice. Paul had served as Village prosecutor for the last 4 years and I am sure he will do a terrific job as our new judge. Paul replaces Judge Mark Kleczka who retired after serving for 10 years. Mark was an exemplary judge and will be missed. I also want to say thanks to Zoning Board member and Chair Russel Matthews and Acting Justice Stanley Somer who are retiring from their positions. Both Russ and Stan distinguished themselves on behalf of the Village and set the bar very high for those who will follow in their shoes. Thank you, you did a great job!

54 The Village was finally able to get an outboard motor for the police boat and it is being installed this
55 week. Optimistically, the boat will be ready this weekend or at the latest next. Big thanks again to
56 John Rittenhouse who was able to source the engine for the Village.

57 I got a call from Congressman Tom Suozzi during the month that he got his request for \$1,000,000
58 for the seawall repair into the appropriations bill. This is a big first step but does not guarantee
59 anything because the bill must be approved by both the House and the Senate.

60 Since the last BOT meeting, Deputy Mayor Pam Pierce and I met with members of the ACOE and
61 Huntington Highway to discuss short term solutions to the sink hole on the seawall. It was a
62 productive meeting, and the Village is waiting for a proposed solution from the Corps.

63 The section of Asharoken Avenue from VH to 285 was milled, paved, and striped during the month.

64 This was paid for in full by National Grid. Milling, paving, shoulder reconstruction and striping of
65 355-501 Asharoken Avenue began today and should be done by the end of the week. The bulk of
66 the cost of this section will be paid for by CHIPS money and a \$70,000 multi modal grant. The
67 Village has also put in a grant request for \$100,000 to pave Bevin Road.

68 Lastly the 4th of July celebration went very well. It was a beautiful day capped off by awesome
69 fireworks by Grucci and spectacular bonfires. I want to thank the residents for doing a nice job
70 keeping their fires safe. And as always, big thanks to Carole Casamassima, Jean Bonawandt and
71 Linda Letica for raising \$13,000 to defray the costs of the barge and tugboat.

72

73 **Trustees:**

74 Deputy Mayor Pierce: On June 15th I attended the special meeting to approve the police boat
75 outboard engine. On June 17th we met with the ACOE to discuss the sinkhole by the seawall. The
76 groin work was completed on July 2nd; both groins located on the east and west end of Asharoken
77 Beach were successfully removed. I want to thank Deb Rickman for allowing access over her dune.
78 Reviewed the minutes, police report and vouchers.

79

80 Trustee Ettinger: During the month I had discussions with Officer Mahdesian regarding police
81 matters. We reviewed our plans for the July fourth event. Everything went extremely well, special
82 thanks to Officer Mahdesian and the entire police force. On June 15th attended the special board
83 meeting, on July 8th attended the interview with Patricia Manzo. During the month reviewed foil's,
84 minutes, and vouchers.

85

86 Trustee Burke: During the month I attended the special meeting, reviewed the minutes, abstract,
87 vouchers and police report. I would like to thank Officer Mahdesian for a great job on July 4th.

88

89 Trustee Jablonski: During the month; I reviewed, the minutes, payment vouchers, police report, and
90 resident correspondences.

91

92 **Attorney Migatz:** Nothing to report.

93

94 **Village Treasurer:** Emily Hayes reported for the month of June. The vouchers totaled \$115,565.05.
95 Included in the vouchers this month was a bill from Boat Specialists for \$28,052.21 for the police
96 boat engine. The village received an insurance payment of \$23,031.77 so the new engine cost the
97 village \$5020.44. There is money in the marine reserve to cover this amount. Included in the
98 vouchers is a bill for Breakwater Marine LLC for \$14,500 to cover the cost of barge and tugboat.
99 There will be a separate resolution to approve the vouchers and budget transfers.

100

101 **Police Report:** Officer Mahdesian reported 34 summonses and no arrests. He reported that this
102 was the first year of our new fire prevention ordinance and the residents responded well. We had a
103 minor medical emergency and were able to get the ambulance through the village and escorted to
104 the hospital. The officers did a great job on the fourth of July.

105

106 **Superintendent of Buildings:** Doug Adil reported the following: notified a homeowner that their
107 new deck, requires guards (railings) to close out the project. Met with a builder to discuss fire
108 sprinkler requirements. Reviewed construction drawings for a new residence at 219 Asharoken
109 Ave. main dwelling was approved, the accessory structure requires a variance. Reviewed plans for a
110 sport court at 1 Beach Plum Drive, reviewed adjusted plans for a garage at 239 Asharoken Avenue.
111 Provided information to a resident on living fences and whether a permit is required. Performed 14
112 Inspections.

113
114 **Resolutions:**

115 **Resolution (2022-70)** Be It Resolved that the Village Board does hereby approve the vouchers for
116 the month of May and June 2022 in the amount of \$115,565.05.

117 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

118 Trustee Jablonski AYE

119 Trustee Burke AYE

120 Trustee Ettinger AYE

121 Deputy Mayor Pierce AYE

122 Mayor Letica AYE

123 Motioned Carried

124

125 **Resolution (2022-71)** Be It Resolved that the Village Board does hereby approve budget transfers
126 for May & June 2022.

127 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

128 Trustee Jablonski AYE

129 Trustee Burke AYE

130 Trustee Ettinger AYE

131 Deputy Mayor Pierce AYE

132 Mayor Letica AYE

133 Motioned Carried

134

135 **Resolution (2022-72)** Be It Resolved that any Village residency requirement for appointees is
136 waived.

137 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

138 Trustee Jablonski AYE

139 Trustee Burke AYE

140 Trustee Ettinger AYE

141 Deputy Mayor Pierce AYE

142 Mayor Letica AYE

143 Motioned Carried

144

145 **Resolution (2022-73)** Be It Resolved that the Mayor does hereby appoint Village Clerk, Nancy
146 Rittenhouse for a term to end July 2023 at an annual rate of \$73,568.00.

147 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

148 Trustee Jablonski AYE

149 Trustee Burke AYE

150 Trustee Ettinger AYE

151 Deputy Mayor Pierce AYE

152 Mayor Letica AYE

153 Motioned Carried

154

155 **Resolution (2022-74)** Be It Resolved that the Mayor does hereby appoint Treasurer, Emily Hayes
156 for a one-year term to end July 2023 at an annual rate of \$20,369.00.

157 Trustee Jablonski made a motion to approve, seconded by Deputy Mayor Pierce.

158 Trustee Jablonski AYE

159 Trustee Burke AYE

160 Trustee Ettinger AYE

161 Deputy Mayor Pierce AYE

162 Mayor Letica AYE

163 Motioned Carried

164

165 **Resolution (2022-75)** Be It Resolved that the Mayor does hereby appoint Superintendent of
166 Buildings, Doug Adil for a one-year term to end July 2023 at an annual rate of \$24,047.00.

167 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

168 Trustee Jablonski AYE

169 Trustee Burke AYE

170 Trustee Ettinger AYE

171 Deputy Mayor Pierce AYE

172 Mayor Letica AYE

173 Motioned Carried

174

175 **Resolution (2022-76)** Be it Resolved that the Mayor does hereby appoint Assessor, Paul Wotzak
176 for a one year term to end July 2023 at an hourly rate of \$50.00, pursuant to the terms and
177 conditions of the contract.

178 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

179 Trustee Jablonski AYE

180 Trustee Burke AYE

181 Trustee Ettinger AYE

182 Deputy Mayor Pierce AYE

183 Mayor Letica AYE

184 Motioned Carried

185 ions of the contract.

186 **Resolution (2022-77)** Be It Resolved, that the Mayor does hereby appoint Bruce W. Migatz as
187 Village Attorney for a one year term to end July 2023 at an annual retainer of \$42,436 payable in
188 equal monthly amounts of \$3,536.33, for general legal advice per retainer agreement. Other legal
189 services other than litigation actions and proceedings will be billed on an hourly basis of \$250.00,
190 plus out-of-pocket expenses incurred on behalf of the Village, litigation actions and proceedings will
191 be billed on an hourly basis, at a rate of \$300.00 per hour, plus out of -pocket expenses incurred on
192 behalf of the Village.

193

194 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

195 Trustee Jablonski AYE

196 Trustee Burke AYE

197 Trustee Ettinger AYE

198 Deputy Mayor Pierce AYE

199 Mayor Letica AYE

200 Motioned Carried

201

202

203 **Resolution (2022-78)** Be It Resolved that the Mayor, does hereby appoint Patricia Manzo as
204 Village District Attorney for the Village of Asharoken at an hourly rate of \$200.00, for the term to
205 end July 2023.

206 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

207	Trustee Jablonski	AYE
208	Trustee Burke	AYE
209	Trustee Ettinger	AYE
210	Deputy Mayor Pierce	AYE
211	Mayor Letica	AYE
212	Motioned Carried	
213		

214 **Resolution (2022-79)** Be It Resolved that the Mayor, does hereby appoint Raymond Mahdesian as
215 Officer-in-Charge responsible for administrative duties for a one-year term to end July 2023.

216 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

217	Trustee Jablonski	AYE
218	Trustee Burke	AYE
219	Trustee Ettinger	AYE
220	Deputy Mayor Pierce	AYE
221	Mayor Letica	AYE
222	Motioned Carried	
223		

224 **Resolution (2022-80)** Be It Resolved that the Mayor does hereby appoint Scott Coyne, MD as an
225 uncompensated police surgeon for the Village of Asharoken's Police Department for a one-year
226 term to end July 2023.

227
228 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

229	Trustee Jablonski	AYE
230	Trustee Burke	AYE
231	Trustee Ettinger	AYE
232	Deputy Mayor Pierce	AYE
233	Mayor Letica	AYE
234	Motioned Carried	
235		

236 **Resolution (2022-81)** Be It Resolved that the Mayor does hereby appoint the following
237 uncompensated individuals to the following positions for a one-year term to end July 2023.

- | | | |
|-----|----|---|
| 238 | a. | Pam Pierce as Deputy Mayor |
| 239 | b. | Melvin Ettinger as Police Commissioner |
| 240 | c. | Ian Jablonski as Deputy Police Commissioner |
| 241 | d. | Tara Ryan as Acting Village Justice |
| 242 | e. | Nancy Rittenhouse as Records Access Officer |
| 243 | f. | Melvin Ettinger as Records Access Officer Manager |
| 244 | g. | Greg Letica as Highway Superintendent |
| 245 | h. | Doug Adil as Flood Plain Manager |
| 246 | i. | Joseph Affrunti as Harbormaster |
| 247 | j. | Barry Bradley as Deputy Harbormaster |
| 248 | k. | Bill Raisch as Deputy Harbormaster |
| 249 | l. | Ray D'Antoni as Deputy Harbormaster |
| 250 | m. | Bill Raisch as Emergency Manager |
| 251 | n. | Steve Silverman as the Village Photographer |

- 252 o. Ed Carr as Historian
- 253 p. Martin Hakker as Fireworks Coordinator
- 254 q. Joseph Affrunti as Fireworks Safety Officer for the July 4th, 2023, event.

255
256 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

- 257 Trustee Jablonski AYE
- 258 Trustee Burke AYE
- 259 Trustee Ettinger AYE
- 260 Deputy Mayor Pierce AYE
- 261 Mayor Letica AYE
- 262 Motioned Carried

263
264 **Resolution (2022-82)** Be It Resolved that the Mayor does hereby appoint the following
265 uncompensated individuals to the Zoning Board of appeals.

- 266 a. Michael Elsas as Chairperson of the Zoning Board of Appeals for a one-year term to end
267 7/1/2023.
- 268 b. James Ryan as member of the Zoning Board of Appeals to replace Russell Matthews term to
269 end 7/1/2025.
- 270 c. Kevin Barry as member of the Zoning Board of Appeals for a five-year term to end
271 7/1/2027.
- 272 d. Ray D'Antoni as member of the Zoning Board of Appeals for a one-year term as Ad Hoc
273 Member.

274
275 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

- 276 Trustee Jablonski AYE
- 277 Trustee Burke AYE
- 278 Trustee Ettinger AYE
- 279 Deputy Mayor Pierce AYE
- 280 Mayor Letica AYE
- 281 Motioned Carried

282
283 **Resolution (2022-83)** Be It Resolved that the Mayor does hereby appoint the following
284 uncompensated individuals to the Planning Board.

- 285 a. Patrick Cleary as Chairperson of the Planning Board for a one-year term to end 7/1/2023.
- 286 b. Laurie Kefalidis as a member of the Planning Board for a five-year term to end 7/1/2027.

287
288 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

- 289 Trustee Jablonski AYE
- 290 Trustee Burke AYE
- 291 Trustee Ettinger AYE
- 292 Deputy Mayor Pierce AYE
- 293 Mayor Letica AYE
- 294 Motioned Carried

295
296 **Resolution (2022-84)** Be It Resolved, that the Mayor does hereby appoint the following
297 uncompensated individuals to the Board of Conservation of the Environment Committee, Marty
298 Cohen as Chairperson, Catherine Wallack, Lucy Davies, Barbara Raisch and Nicole Barbier as
299 members for a one year term to end July 2023.

300
301 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce

- 302 Trustee Jablonski AYE
- 303 Trustee Burke AYE
- 304 Trustee Ettinger AYE

305 Deputy Mayor Pierce AYE
306 Mayor Letica AYE
307 Motioned Carried
308
309 **Resolution (2022-85)** Be It Resolved that the Village Board does hereby approve a rate of \$20.00
310 an hour for individuals who work as an “as needed” basis and that are posted to the “clerk non-
311 employee” account A1410.499.
312 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.
313 Trustee Jablonski AYE
314 Trustee Burke AYE
315 Trustee Ettinger AYE
316 Deputy Mayor Pierce AYE
317 Mayor Letica AYE
318 Motioned Carried
319
320 **Resolution (2022-86)** Be It Resolved that the Village Board does hereby designate the following
321 banks as the official depository banks for the Village.
322 a. First National Bank of Long Island
323 b. Peoples United Bank
324 c. TD Bank
325
326 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.
327 Trustee Jablonski AYE
328 Trustee Burke AYE
329 Trustee Ettinger AYE
330 Deputy Mayor Pierce AYE
331 Mayor Letica AYE
332 Motioned Carried
333
334 **Resolution (2022-87)** Be It Resolved that the Village Board does hereby designate the official
335 newspaper of record for the Village to be (The Observer).
336
337 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.
338 Trustee Jablonski AYE
339 Trustee Burke AYE
340 Trustee Ettinger AYE
341 Deputy Mayor Pierce AYE
342 Mayor Letica AYE
343 Motioned Carried
344
345 **Resolution (2022-88)** Be It Resolved that the Village Board, does hereby approve the mileage
346 reimbursement rate for the Village officials and employees to be consistent with IRS Business
347 mileage rate guidelines as periodically published by the IRS.
348
349 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.
350 Trustee Jablonski AYE
351 Trustee Burke AYE
352 Trustee Ettinger AYE
353 Deputy Mayor Pierce AYE
354 Mayor Letica AYE
355 Motioned Carried
356
357

358 **Resolution (2022-89)** Be It Resolved, that the Village Board, does hereby approve the
359 authorization for the Village Treasurer and/or Village Clerk to transfer funds from the main Money
360 Market Account to the General checking account in order to pay monthly vouchers approved by the
361 Board of Trustees and payroll account in order to pay bi-monthly payroll.

362
363 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

364 Trustee Jablonski AYE
365 Trustee Burke AYE
366 Trustee Ettinger AYE
367 Deputy Mayor Pierce AYE
368 Mayor Letica AYE
369 Motioned Carried

370
371 **Resolution (2022-90)** Be It Resolved, that the Village Board, does hereby approve the following
372 method for a meeting that has not been scheduled at least one week prior to; email the paper of
373 record and local newspapers with date and time of Meeting, contact the entire Board of Trustees,
374 email residents, post meeting on front door, website homepage and outside sign board.

375 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

376 Trustee Jablonski AYE
377 Trustee Burke AYE
378 Trustee Ettinger AYE
379 Deputy Mayor Pierce AYE
380 Mayor Letica AYE
381 Motioned Carried

382
383 **Resolution (2022-91)** Be It Resolved that the Mayor does hereby appoint the following
384 uncompensated individuals to the Environmental Review Board, Doug Vaughn as chairman,
385 Michael Elsas and William Frohlich as members for a one year term to end July 2023.

386
387 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

388 Trustee Jablonski AYE
389 Trustee Burke AYE
390 Trustee Ettinger AYE
391 Deputy Mayor Pierce AYE
392 Mayor Letica AYE
393 Motioned Carried

394
395 **Resolution (2022-92)** Be It Resolved, that the Village Board does hereby approve the Village Clerk
396 and/or Court Clerk to prepare an application to the 2022-2023 Justice Court Assistance Program
397 (JCAP) grant for funding of court furnishings and equipment, not to exceed \$30,000.00.

398
399 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

400 Trustee Jablonski AYE
401 Trustee Burke AYE
402 Trustee Ettinger AYE
403 Deputy Mayor Pierce AYE
404 Mayor Letica AYE
405 Motioned Carried

406
407 **Resolution (2022-93)** Be It Resolved, that the Village Board, does hereby authorize the allocation
408 of the following funds (\$10,000.00 for Highway, and \$10,000.00 for Unpaid benefits from our
409 General Account) (Unreserved fund) to our money market account (Reserve fund) for fiscal year-
410 end 5/31/2023.

411 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

412 Trustee Jablonski AYE

413 Trustee Burke AYE

414 Trustee Ettinger AYE

415 Deputy Mayor Pierce AYE

416 Mayor Letica AYE

417 Motioned Carried

418

419 **Resolution (2022-94)** Be It Resolved that the Village Board, does hereby authorize the budget
420 adjustment for 5/31/2023; to increase start income (A1000.000) for \$28,052.21 and increase
421 Marine Equipment for (A3620.200) for \$28,052.21 for the outboard engine.

422

423 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

424 Trustee Jablonski AYE

425 Trustee Burke AYE

426 Trustee Ettinger AYE

427 Deputy Mayor Pierce AYE

428 Mayor Letica AYE

429 Motioned Carried

430

431 **Resolution (2022-95)** Be It Resolved that the Village Board, does hereby ratify the contract
432 between the Village of Asharoken and Breakwater Marine LLC for tugboat and barge services in the
433 amount of \$14,500.00 for the fourth of July.

434

435 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

436 Trustee Jablonski AYE

437 Trustee Burke AYE

438 Trustee Ettinger AYE

439 Deputy Mayor Pierce AYE

440 Mayor Letica AYE

441 Motioned Carried

442

443 **Resolution (2022-96)** Be It Resolved that the Village Board does hereby approve a tent permit for
444 Patricia Hakker located at 214 Asharoken Avenue from July 14, 2022, thru July 17, 2022.

445

446 Mayor Letica made a motion to approve, seconded by Trustee Jablonski.

447 Trustee Jablonski AYE

448 Trustee Burke AYE

449 Trustee Ettinger AYE

450 Deputy Mayor Pierce AYE

451 Mayor Letica AYE

452 Motioned Carried

453

454 **New or Old Business:** No new or old business discussed.

455 **Mayor Letica opened Public Session:**

456 No public comments.

457

458 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

459 Trustee Jablonski AYE

460 Trustee Burke AYE

461 Trustee Ettinger AYE

462 Deputy Mayor Pierce AYE

463 Mayor Letica AYE

464 Motioned Carried

465 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

466 Trustee Jablonski AYE

467 Trustee Burke AYE

468 Trustee Ettinger AYE

469 Deputy Mayor Pierce AYE

470 Mayor Letica AYE

471 Motioned Carried.

472

473 The July 12, 2022, Organizational board meeting of the Board of Trustees was adjourned at
474 approximately 7:35pm.

475 Signed: _____

476 Nancy Rittenhouse, Village Clerk