

DRAFT MINUTES

Officers Present:

Greg Letica, Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee

Officials & Appointees Present:

Michelle Glennon, Village Clerk
Bruce Migatz, Village Attorney
Emily Hayes, Treasurer
Raymond Mahdesian, Officer-in-Charge
Doug Adil, Building Inspector

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for June 4, 2024.
seconded by Trustee Burke.

Laura Burke	AYE
Trustee Ettinger	AYE
Mayor Letica	AYE

Motioned Carried.

Mayors Report: I congratulate Trustees Mel Ettinger and Laura Burke on their re-election last month. I look forward to working with them in the coming two years.

Last Friday, Treasurer Emily Hays, Clerk Michelle Glennon, and I held an entrance conference with two representatives from the NYS Comptroller's office to discuss their planned on-site risk assessment of the Village of Asharoken. This assessment aims to determine which, if any, of the various services that the NYS Comptroller's office provides is warranted. Among these could be a performance audit of one or more Village of Asharoken operations. Following the risk assessment, the Comptroller's office will provide the Village with a report to identify potential opportunities to improve operations. The Comptroller's office is expected to return the week of July 15th.

The Village has finalized the contract with GEI to create a comprehensive plan for a new seawall and beach design. The completion date of this project is expected to be January 2026. This project is funded by a \$1,000,000 hazard mitigation grant with a 10% local share. It is anticipated that the Village will have to contribute approximately \$30,000 for the design. The paperwork to make an interim seawall repair is moving through the NYS Department of Transportation. As more information becomes available, I will report on it.

Today marks the sixteenth anniversary of the Asharoken website. The Village's online presence was begun by Eric Maffei and Steve Trombetti. Congratulations and thank you, Eric and Steve, for such an amazing job for the Village for all these years.

47 I thank two residents, who wish to remain anonymous, for donations this month. One resident
48 donated \$10,000 to support the annual fireworks display and a second resident donated \$500 to be
49 used at the Village's discretion. I thank these people for their incredible support and generosity.

50 In closing, I wish everyone an amazing 4th of July. It looks like it is going to be a beautiful day. If you
51 plan to have a fire on the beach please make sure you comply with the regulations in the Village
52 code and comply with any requests of the Asharoken PD. Fires are not permitted before 8PM and if
53 there is an onshore wind. If the fires are called off, the PD will blow airhorns at 8 PM. The Village's
54 long-standing tradition of fires can only go on if everyone uses common sense and extreme caution.
55 And I am sure everyone will. Finally, please remember that personal fireworks are not permitted.
56 The fireworks are scheduled for 9:15 PM. Have a fun day!

57 **Trustees:**

58 Trustee Ettinger: I want to Congratulate Mayor Greg Letica and Trustee Laura Burke on their
59 election victories, and I want to take this opportunity to wish them all continued successes in
60 continuing to help lead our wonderful Village forward.

61 It has been a pleasure working with Mayor Letica, Deputy Mayor Pam Pierce, Trustee Laura Burke
62 and Trustee Ian Jablonski and together I believe that we have accomplished a great deal.

63
64 Looking back, it's been a long 12 years, during which we faced a number of serious village issues
65 and survived a number of major storms including of course Superstorm Sandy.
66 In spite of all these issues and problems this administration has managed to accomplish a great deal
67 by working together as a team under the great leadership of Mayor Letica.

68
69 I also want to thank all of the residents that have supported me throughout the last 12 years and
70 especially all of those who came out and voted for me on Election Day. I want to assure all of you
71 that I will work even harder than I have during the past 24 years on behalf of the Village on ALL of
72 the most important issues that we are facing as a Village.

73
74 During the past month, I have spent a great deal of time working with our Police Department and in
75 particular Officer-in-Charge Ray Mahdesian on various Police matters and most importantly the
76 planning for the July 4th Fireworks Event. Once again, a great deal of planning was done and we
77 considered every possible contingency. As usual, we are planning to be prepared for any potential
78 situations that could possibly arise, and hopefully we will once again enjoy a crime free July 4th
79 Holiday Celebration.

80 Some other matters that I was involved in during the month are as follows:

81 During the month I reviewed the two (2) Police Resolutions that we will be voting on tonight,
82 I also reviewed the Bids that we received for Line stripping the roads, some correspondences that
83 we received from some of our residents, the foils that were received during the past month, last
84 month's BOT Regular Meeting's Minutes, and finally, I reviewed this month's Abstracts for the
85 Payment Vouchers.

86 I also want to wish you and your families a Happy and Safe July 4th celebration and holiday!!

87
88 Trustee Burke: Reviewed the minutes , police report, vouchers, village correspondence, tent permit
89 requests, line striping proposals, assisted the village clerk with the administrative tasks relating to
90 the tax collection...end of report.

91 **Attorney Migatz:** We had a quiet month. The Village boards did not meet. We expect to have a
92 zoning board meeting this July on the 15th. I do want to report with respect to the dock litigation,

93 the time for the petitioners to seek relief to appeal to the Court of Appeals has expired so they have
94 no more avenues of appeal. As is customary, usually but not always, the prevailing party on an
95 appeal is awarded costs by the Appellate Division and we were awarded costs but that did not
96 include legal fees, it's statutory costs of \$250.00 and recouping our printing costs for the brief that
97 was submitted. I did submit, and the court did sign the judgement for \$1,436.00 against the two
98 petitioners. Their lawyers have been served with it and we will see if they pay voluntarily.
99

100 **Village Treasurer:** Emily Hayes reported for the month of June. The vouchers totaled \$47,517.57.
101 There are a couple of budget transfers but they were for bills that we received in this cycle. There
102 will be a separate resolution to approve the vouchers and budget transfers.
103

104 **Police Report:** Officer Mahdesian reported 32 summonses and no arrests. Departmental plans for
105 the village Fourth of July celebration have been completed. The village will receive help from Town
106 of Huntington Harbormaster; Northport Village Highway Department; Town of Huntington Public
107 Safety Department; 9th Street Auto; Northport Police Department; Northport Fire Department and
108 the Suffolk County Sheriff's Office.
109

110 **Superintendent of Buildings:** Doug Adil reported the following: Reviewed revised construction
111 drawings for alterations at 561 Asharoken Av. Plans for interior alterations were returned were
112 returned Approved.
113 Reviewed a proposed dock for 1 Lobster Way, and subsequently issued a letter indicating that the
114 Village has no objection to the proposed dock.
115 Reviewed the swimming pool package for 238 Asharoken Av. Such plans were Approved as Noted.
116 Met with the homeowner at 250 Asharoken Av. to follow up on dune restoration at his property. The
117 Village previously notified them that they have modified the existing dunes at their rear yard, and
118 such dunes must be restored to their original condition. Subsequently, the Village issued a Notice of
119 Violation. We re-reviewed the restoration requirements, and the need for the homeowner to hire a
120 contractor to complete the restoration. Issued a Letter of Denial for side yard deficiency due to
121 expansion of bedroom space at 3 Clamshell Lane. Issued a Letter of Denial for rear yard setback
122 shortage for a shed at 3 Clamshell Lane. Stopped Work at 284 Asharoken Av. Due to complete
123 demolition of the existing garage without a demolition Permit. Approved a fence permit for 317
124 Asharoken Av. Performed 11 inspections.
125
126

127 **Resolutions:**

128 **Resolution (2024-63)** Be It Resolved that the Village Board does hereby approve the vouchers for
129 the month of May and June 2024 in the amount of \$47,517.57.

130 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

131 Trustee Burke AYE

132 Trustee Ettinger AYE

133 Mayor Letica AYE

134 Motioned Carried
135

136 **Resolution (2024-64)** Be It Resolved that the Village Board does hereby approve budget transfers
137 for May & June 2024.

138 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.

139 Trustee Burke AYE

140 Trustee Ettinger AYE

141 Mayor Letica AYE

142 Motioned Carried
143

144 **Resolution (2024-65)** Be It Resolved that any Village residency requirement for appointees is
145 waived.

146 Mayor Letica made a motion to approve, seconded by Trustee Burke.

147 Trustee Burke AYE

148 Trustee Ettinger AYE

149 Mayor Letica AYE

150 Motioned Carried

151

152 **Resolution (2024-66)** Be It Resolved that the Mayor does hereby appoint Village Clerk, Michelle
153 Glennon for a term to end July 2025 at an annual rate of \$71,362.00.

154 Mayor Letica made a motion to approve, seconded by Trustee Burke.

155 Trustee Burke AYE

156 Trustee Ettinger AYE

157 Mayor Letica AYE

158 Motioned Carried

159

160 **Resolution (2024-67)** Be It Resolved that the Mayor does hereby appoint Treasurer, Emily Hayes
161 for a one-year term to end July 2025 at an annual rate of \$21,609.00.

162 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.

163 Trustee Burke AYE

164 Trustee Ettinger AYE

165 Mayor Letica AYE

166 Motioned Carried

167

168 **Resolution (2024-68)** Be It Resolved that the Mayor does hereby appoint Superintendent of
169 Buildings, Doug Adil for a one-year term to end July 2025 at an annual rate of \$30,124.00.

170 Mayor Letica made a motion to approve, seconded by Trustee Burke.

171 Trustee Burke AYE

172 Trustee Ettinger AYE

173 Mayor Letica AYE

174 Motioned Carried

175

176 **Resolution (2024-69)** Be it Resolved that the Mayor does hereby appoint Assessor, Richard
177 Leonard for a one year term to end July 2025 at an hourly rate of \$60.00.

178 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.

179 Trustee Burke AYE

180 Trustee Ettinger AYE

181 Mayor Letica AYE

182 Motioned Carried

183

184 **Resolution (2024-70)** Be It Resolved, that the Mayor does hereby appoint Bruce W. Migatz as
185 Village Attorney for a one year term to end July 2025 at an annual retainer of \$45,020.00 payable in
186 equal monthly amounts of \$3,751.67, for general legal advise per retainer agreement. Other legal
187 services other than litigation actions and proceedings will be billed on an hourly basis of \$250.00,
188 plus out-of-pocket expenses incurred on behalf of the Village, litigation actions and proceedings will
189 be billed on an hourly basis, at a rate of \$300.00 per hour, plus out-of -pocket expenses incurred on
190 behalf of the Village.

191
192 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
193 Trustee Burke AYE
194 Trustee Ettinger AYE
195 Mayor Letica AYE
196 Motioned Carried
197
198 **Resolution (2024-71)** Be It Resolved that the Mayor, does hereby appoint Patricia Manzo as
199 Village District Attorney for the Village of Asharoken at an hourly rate of \$200.00, for the term to
200 end July 2025.

201 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.
202 Trustee Burke AYE
203 Trustee Ettinger AYE
204 Mayor Letica AYE
205 Motioned Carried
206

207 **Resolution (2024-72)** Be It Resolved that the Mayor, does hereby appoint Patrick Parker as a
208 general maintenance person at a rate of \$25.00 per hour on a as needed basis.

209 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
210 Trustee Burke AYE
211 Trustee Ettinger AYE
212 Mayor Letica AYE
213 Motioned Carried
214

215 **Resolution (2024-73)** Be It Resolved that the Mayor, does hereby appoint Raymond Mahdesian as
216 Officer-in-Charge responsible for administrative duties for a one-year term to end July 2025.

217 Mayor Letica made a motion to approve, seconded by Trustee Burke.
218 Trustee Burke AYE
219 Trustee Ettinger AYE
220 Mayor Letica AYE
221 Motioned Carried
222

223 **Resolution (2024-74)** Be It Resolved that the Mayor does hereby appoint Scott Coyne, MD as an
224 uncompensated police surgeon for the Village of Asharoken’s Police Department for a one-year
225 term to end July 2025.
226

227 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
228 Trustee Burke AYE
229 Trustee Ettinger AYE
230 Mayor Letica AYE
231 Motioned Carried
232

233 **Resolution (2024-75)** Be It Resolved that the Mayor does hereby appoint the following
234 uncompensated individuals to the following positions for a one-year term to end July 2025.
235 a. Pam Pierce as Deputy Mayor
236 b. Melvin Ettinger as Police Commissioner
237 c. Ian Jablonski as Deputy Police Commissioner
238 d. Tara Ryan as Acting Village Justice

- 239 e. Michelle Glennon as Records Access Officer
- 240 f. Melvin Ettinger as Records Access Officer Manager
- 241 g. Greg Letica as Highway Superintendent
- 242 h. Doug Adil as Flood Plain Manager
- 243 i. Joseph Affrunti as Harbormaster
- 244 j. Bill Raisch as Deputy Harbormaster
- 245 k. Ray D'Antoni as Deputy Harbormaster
- 246 l. Bill Raisch as Emergency Manager
- 247 m. Dee Lento as Village Photographer
- 248 n. Ed Carr as Historian
- 249 o. Martin Hakker as Fireworks Coordinator
- 250 p. Joseph Affrunti as Fireworks Safety Officer for the July 4th, 2025, event.

251
252 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

253 Trustee Burke AYE

254 Trustee Ettinger AYE

255 Mayor Letica AYE

256 Motioned Carried

257

258 **Resolution (2024-76)** Be It Resolved that the Mayor does hereby appoint the following
259 uncompensated individuals to the Zoning Board of appeals.

260 a. Michael Elsas as Chairperson of the Zoning Board of Appeals for a one-year term to end
261 7/1/2025.

262 b. Fred Beitelle as member of the Zoning Board of Appeals for a five-year term to end
263 7/1/2029.

264 c. Ray D'Antoni as member of the Zoning Board of Appeals for a one-year term as Ad Hoc
265 Member to end 7/1/2025.

266

267 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

268 Trustee Burke AYE

269 Trustee Ettinger AYE

270 Mayor Letica AYE

271 Motioned Carried

272

273 **Resolution (2024-77)** Be It Resolved that the Mayor does hereby appoint the following
274 uncompensated individuals to the Planning Board.

275 a. Patrick Cleary as member of the Planning Board for a five-year term to end 7/1/2025.

276 b. Patrick Cleary as Chairperson of the Planning Board for a one-year term to end 7/1/2025.

277

278 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

279 Trustee Burke AYE

280 Trustee Ettinger AYE

281 Mayor Letica AYE

282 Motioned Carried

283

284 **Resolution (2024-78)** Be It Resolved, that the Mayor does hereby appoint the following
285 uncompensated individuals to the Board of Conservation of the Environment Committee, Marty
286 Cohen as Chairperson, Catherine Wallack, Lucy Davies, Barbara Raisch and Nicole Barbier as
287 members for a one year term to end July 2025.

288

289 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

290 Trustee Burke AYE

291 Trustee Ettinger AYE

292 Mayor Letica AYE

293 Motioned Carried

294

295 **Resolution (2024-79)** Be It Resolved, that the Mayor does hereby appoint the following
296 uncompensated individuals to the Environmental Review Board, Douglas Vaughn as Chairperson,
297 Michael Elsas and William Frohlich as members for a one year term to end July 2025.

298 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.

299 Trustee Burke AYE

300 Trustee Ettinger AYE

301 Mayor Letica AYE

302 Motioned Carried

303

304 **Resolution (2024-80)** Be It Resolved that the Village Board does hereby approve a rate of \$20.00
305 an hour for individuals who work as an “as needed” basis and that are posted to the “clerk non-
306 employee” account A1410.499.

307

308 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

309 Trustee Burke AYE

310 Trustee Ettinger AYE

311 Mayor Letica AYE

312 Motioned Carried

313

314 **Resolution (2024-81)** Be It Resolved that the Village Board does hereby designate the following
315 banks as the official depository banks for the Village.

316 a. First National Bank of Long Island

317 b. M&T Bank

318 c. TD Bank

319

320 Mayor Letica made a motion to approve, seconded by Trustee Burke.

321 Trustee Burke AYE

322 Trustee Ettinger AYE

323 Mayor Letica AYE

324 Motioned Carried

325

326

327 **Resolution (2024-82)** Be It Resolved that the Village Board does hereby designate the official
328 newspaper of record for the Village to be (The Observer).

329

330 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.

331 Trustee Burke AYE

332 Trustee Ettinger AYE

333 Mayor Letica AYE

334 Motioned Carried

335

336

337 **Resolution (2024-83)** Be It Resolved that the Village Board, does hereby approve the mileage
338 reimbursement rate for the Village officials and employees to be consistent with IRS Business
339 mileage rate guidelines as periodically published by the IRS.

340 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.

341 Trustee Burke AYE

342 Trustee Ettinger AYE

343 Mayor Letica AYE

344 Motioned Carried

345
346 **Resolution (2024-84)** Be It Resolved, that the Village Board, does hereby approve the
347 authorization for the Village Treasurer and/or Village Clerk to transfer funds from the main Money
348 Market Account to the General checking account in order to pay monthly vouchers approved by the
349 Board of Trustees and payroll account in order to pay bi-monthly payroll.

350
351 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

352 Trustee Burke AYE

353 Trustee Ettinger AYE

354 Mayor Letica AYE

355 Motioned Carried

356

357 **Resolution (2024-85)** Be It Resolved, that the Village Board, does hereby approve the following
358 method for a meeting that has not been scheduled at least one week prior to; email the paper of
359 record and local newspapers with date and time of Meeting, contact the entire Board of Trustees,
360 email residents, post meeting on front door, website homepage and outside sign board.

361 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

362 Trustee Burke AYE

363 Trustee Ettinger AYE

364 Mayor Letica AYE

365 Motioned Carried

366

367 **Resolution (2024-86)** Be It Resolved, that the Village Board does hereby approve the Village Clerk
368 and/or Court Clerk to prepare an application to the 2024-2025 Justice Court Assistance Program
369 (JCAP) grant for funding of court furnishings and equipment, not to exceed \$30,000.00.

370

371 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.

372 Trustee Burke AYE

373 Trustee Ettinger AYE

374 Mayor Letica AYE

375 Motioned Carried

376

377 **Resolution (2024-87)** Be It Resolved, that the Village Board does hereby authorize the mayor to
378 sign the contract with GEI Consultants to design the engineering plan to be 90% funded by the
379 \$1,000,000 Hazard Mitigation grant, not to exceed \$344,605.00. Pending contract approval by the
380 Village Attorney as to form.

381 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

382 Trustee Burke AYE

383 Trustee Ettinger AYE

384 Mayor Letica AYE

385 Motioned Carried

386

387 **Resolution (2024-88)** Be It Resolved, that the Village Board does hereby authorize the mayor to
388 sign the contract with Safety Marking, LLC for striping of Asharoken Ave not to exceed \$9,000 to be
389 paid from Highway Reserves, pending contract approval by the Village Attorney as to form.

390

391 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.

392 Trustee Burke AYE

393 Trustee Ettinger AYE

394 Mayor Letica AYE

395 Motioned Carried

396

397 **Resolution (2024-89)** Be It Resolved, that the Village Board does hereby authorize the Mayor to
398 sign the Memorandum of Understanding offering a retirement incentive for existing full time police
399 officers.
400
401 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.
402 Trustee Burke AYE
403 Trustee Ettinger AYE
404 Mayor Letica AYE
405 Motioned Carried
406
407
408 **Resolution (2024-90)** Be It Resolved, that the Village Board does hereby authorize the Mayor to
409 sign the Memorandum of Understanding for clarification of the health insurance clause of the police
410 contract.
411
412 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.
413 Trustee Burke AYE
414 Trustee Ettinger AYE
415 Mayor Letica AYE
416 Motioned Carried
417
418 **Resolution (2024-91)** Be It Resolved, that the Village Board does hereby authorize the purchase of
419 a 6 month CD from 1st National Bank of Long Island with \$500,000 from the money market account.
420 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
421 Trustee Burke AYE
422 Trustee Ettinger AYE
423 Mayor Letica AYE
424 Motioned Carried
425
426
427 **Resolution (2024-92)** Be It Resolved, that the Village Board does hereby authorize a tent permit
428 for James Reilly of 104 Asharoken Ave from July 3rd through July 5th, 2024.
429 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
430 Trustee Burke AYE
431 Trustee Ettinger AYE
432 Mayor Letica AYE
433 Motioned Carried
434
435 **Resolution (2024-93)** Be It Resolved, that the Village Board does hereby authorize a tent permit
436 for Kristin Nelson of 8 Bevin Rd East from June 28th through June 30th, 2024.
437 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
438 Trustee Burke AYE
439 Trustee Ettinger AYE
440 Mayor Letica AYE
441 Motioned Carried
442
443
444 **Resolution (2024-94)** Be It Resolved, that the Village Board does hereby authorize a tent permit
445 for Russell & Robin Fredericks of 33 Bevin Road from July 3rd through July 8th, 2024.
446 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
447 Trustee Burke AYE
448 Trustee Ettinger AYE
449 Mayor Letica AYE

450 Motioned Carried

451

452

453 **Resolution (2024-95)** Be It Resolved, that the Village Board does hereby authorize a tent permit
454 for Matthew Verdone of 8 Duck Island Lane from July 27th through July 29th, 2024.

455 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

456 Trustee Burke AYE

457 Trustee Ettinger AYE

458 Mayor Letica AYE

459 Motioned Carried

460

461

462 **Resolution (2024-96)** Be It Resolved, that the Village Board does hereby authorize a tent permit
463 for Gregory Petersen of 200 Scudder Ave, on beach lot #28 from July 3rd through July 5th, 2024.

464 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

465 Trustee Burke AYE

466 Trustee Ettinger AYE

467 Mayor Letica AYE

468 Motioned Carried

469

470

471 **Resolution (2024-97)** Be it Resolved that the Village Board does hereby accept a \$500 donation
472 from an anonymous resident.

473 Mayor Letica made a motion to approve, seconded by Trustee Burke.

474 Trustee Burke AYE

475 Trustee Ettinger AYE

476 Mayor Letica AYE

477 Motioned Carried

478

479

480 **Resolution (2024-98)** Be it Resolved that the Village Board does hereby accept a \$10,000 donation
481 from an anonymous resident, \$5,000 to be used toward the 2025 fireworks display and \$5,000 to
482 the 2026 fireworks display.

483 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

484 Trustee Burke AYE

485 Trustee Ettinger AYE

486 Mayor Letica AYE

487 Motioned Carried

488

489

490 **Resolution (2024-99)** Be It Resolved, that the Village Board, does hereby authorize the allocation
491 of the following funds (\$7,500 to the Police Reserve account and \$10,000 to the Celebration account
492 from our General Account (Unreserved fund) to our reserve money market account for fiscal year-
493 end 5/31/2025.

494 Trustee Ettinger made a motion to approve, seconded by Trustee Burke.

495 Trustee Burke AYE

496 Trustee Ettinger AYE

497 Mayor Letica AYE

498 Motioned Carried

499

500 **New Business:** The Mayor discussed having Asharoken Avenue from Village Hall to 285 Asharoken
501 re-stripped this summer. Details will be forthcoming once a date has been set.

502

503 **Mayor Letica opened Public Session:**

504 No public comments.

505

506 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

507 Trustee Burke AYE

508 Trustee Ettinger AYE

509 Mayor Letica AYE

510 Motioned Carried

511 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

512 Trustee Burke AYE

513 Trustee Ettinger AYE

514 Mayor Letica AYE

515 Motioned Carried.

516

517 The July 2, 2024, Organizational board meeting of the Board of Trustees was adjourned at
518 approximately 7:00pm.

519

520 Signed: _____

521 Michelle Glennon, Village Clerk