Incorporated Village of Asharoken
Board of Trustees Meeting
Wednesday, November 4th 6:30pm
Village Hall
Approximate Attendance (12)

DRAFT

Officers Present:
Greg Letica, Mayor
Pamela Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee
Ray D'Antoni, Trustee

Officials & Appointees Present:
Michelle Glennon, Village Clerk
Emily Hayes, Village Treasurer
Raymond Mahdesian, Officer-in-Charge

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Mayor Letica made a motion to approve the Board Meeting minutes for October 6th, 2026.
seconded by Trustee Ettinger.

Trustee D'Antoni	AYE
Trustee Burke	Abstain
Trustee Ettinger	AYE
Deputy Mayor Pierce	Abstain
Mayor Letica	AYE

Motioned Carried.

Reports of Officers and Officials:
Mayor Letica reported; This month, the Village worked with approximately 40 seawall beach lot property owners to obtain initial approval of an updated easement allowing the Village to reconstruct the seawall on their property. The response was excellent; only one owner is reluctant to sign so far. Thank you to everyone who responded. Once the Village obtains the last deed of record for each seawall beach lot, it will send a final executable easement form for signature to each property owner.

I thank John Wachter for offering to donate his seawall beach lot to the Village; the more lots the Village owns, the easier the process will be. I also spoke with several residents about their questions on the seawall reconstruction.

I thank National Grid for its generous offer to donate $5,000 toward the annual 4th of July fireworks.

Deputy Mayor Pam Pierce and I are completing the final Empire State Development forms for the seawall financing. One budget form remains.

The seawall reconstruction has many moving parts, but I remain optimistic that construction can begin next spring.

Trustees:

Deputy Mayor Pierce: I continued to work on the Financial Assistance Application with Mayor Letica and the ESD team. I reviewed the estimate for the codification of village code project and estimates of the title companies to supply certified deeds.

I participated on a call on Oct 30th with GEI regarding seawall plans and questions on items for the ESD application. There was a discussion on oversight needed of the seawall construction.

I reviewed the vouchers, checks, abstract and police report.

Trustee Ettinger: During the month, as usual, I spent a great deal of time working with Officer-in-Charge Ray Mahdesian on various Village Police related matters. The police department had another very busy month including writing more than 50 summonses. But once again, I am happy to report that it was another good month for our police department and our officers. As usual, OIC Ray Mahdesian will comment further on these and some other activities.

I also wanted to take a minute and comment on the status of the grant for the two (2) police cars that Congressman Nick LaLota was able to secure for us. We were recently notified by the SCPD that on June 17, 2026 the SCPD grants team received from the DOJ Official Conformation regarding the funding schedule. Following that, in late September, the DOJ advised the SCPD that the funds were under "Conditional Budget Clearance" but have not yet been fully released by the DOJ. The SCPD has more recently been advised that there would be a meeting on November 24th to adopt a Resolution to accept and appropriate funds.
So… Once this Resolution is passed, a Contract will then be signed by Chief Deputy County Executive Kevin Molloy and the funds will **finally** be released to the various municipalities, including Asharoken.
So… If all goes well we should be able to finally order the 2 new police cars in Late December. That would definitely be a wonderful Christmas present to us…

Some other matters that I was involved in during the month are as follows:

I reviewed some external correspondences that we received regarding a number of Village matters, the correspondences that we received from some of our residents, last month's BOT Regular Meeting's Minutes and this month's Abstracts for the Payment Vouchers.

Let me also take this opportunity to wish you and your families a very Happy Thanksgiving Holiday!!

Trustee Burke: I reviewed the minutes, the police report, the vouchers, the abstract, the road opening permit for National Grid and the estimate from General Code to codify 3 local laws. Additionally, I conferred with members of the police force, the village justice and the village attorney to discuss recommended changes from our building inspector related to Chapter 42-3 Property Maintenance, Notice of Violations, which I will be pursuing with Bruce, we should have the changes done by the next meeting.

Trustee D'Antoni: I reviewed the minutes from the October 6th BOT meeting. I coordinated backfilling of the sand on the south side of the seawall with Verizon and the Town of Huntington and I reviewed the vouchers, abstract and the police report for this month.

Attorney's Report: (Attorney Migatz was not present, report read by Mayor Letica) The zoning board met in October on the application of Aroniadis, 540 Asharoken Avenue for a side yard

setback variance for an addition to an existing accessory structure. The hearing was continued to 11/16 for the filing of revised plans increasing the setback.

The Planning Board did not meet.

Village Treasurer: The total for the vouchers is $43,387.61 for the month of October. Nothing unusual to report.

Police Report: Officer Mahdesian reported there were 54 summonses issued: 53 traffic, 1 Village, it was a quiet month.

Superintendent of Buildings: (Doug Adil was not present, report read by Mayor Letica) PLAN REVIEWS/CONSULTATIONS:
Created a "Blighted Property" Notice in Draft form for internal review by the Village. Once finalized, the Notice will be sent to homes that meet the criteria as "Blighted".
Received a request for information from a homeowner at 39 Bevin regarding permitted shed sizes and locations on one's property.
Received plans and permit application for the construction of an accessory (Garage) structure at 20 Bevin Road, which currently is in review.
Addressed a homeowner question regarding gutter and leader replacement. When changing these with similar replacements and configuration, you do not need to apply for a building permit.
I attended two Building Code seminars this month sponsored by NY State, titled "Code Interpretations" and "Battery Energy Storage".
SITE INSPECTIONS:

196 Asharoken Av.	Garage expansion/reconstruction	Final Inspection: PASSED. OK for C/O.
232 Asharoken Av.	New Swimming Pool	Final Inspection: PASSED. OK for C/C.
561 Asharoken Av.	New Detached Garage	Next inspection- Final, scheduled for the week of 11/2
5 Duck Island	Alterations to the existing single family residence	Interiordemolition and re-framing are underway
86 Cove Rd.	Alterations to existing	Construction is nearing completion.
90 Cove Road	New construction of a single family residence	Rough framing inspection: PASSED. with comments.
106 Cove Rd.	New Construction	Builder to submit Health Dept. hard copy sign-off
3 Clamshell	New Construction	Underground propane tank installation is in progress.
7 Beach Plum	New Swimming Pool	Next inspection: Pool equipment.
71 Bevin Road	New Swimming Pool	Pool gate revision is completed. PASSED. OK for C/C.

Resolutions:
Resolution (2026-131) Be It Resolved that the Village Board does hereby approve the vouchers for the month of October 2026 in the amount of $43,387.61, check numbers 12412 to 12442 .
Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

Trustee D'Antoni	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried

Resolution (2026-132) Be It Resolved that the Village Board does hereby approve budget transfers for October 2026.
Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce .

Trustee D'Antoni	AYE

Trustee Burke AYE
Trustee Ettinger AYE
Deputy Mayor Pierce AYE
Mayor Letica AYE
Motioned Carried

Resolution (2026-133) Be It Resolved that the Village Board does hereby authorize the Mayor to sign the agreement between the Village of Asharoken and General Code to codify 3 new pieces of legislation into our eCode 360 application, cost not to exceed $1,305.00.
Deputy Mayor Pierce made a motion to approve, seconded by Trustee D'Antoni.
Trustee D'Antoni AYE
Trustee Burke AYE
Trustee Ettinger AYE
Deputy Mayor Pierce AYE
Mayor Letica AYE
Motioned Carried

Resolution (2026-134) Be It Resolved that the Village Board ratifies the directive for the Village Clerk to request a proposal from the following three vendors to obtain a copy of the last deed of record for each tax lot on which the existing seawall is proposed to be replaced in order to prepare easement agreements with the record owner: 1. All State Abstract, 191 East Main Street, Huntington, NY 11743. 2. All Island Abstract, 81 Scudder Avenue, Northport, NY 11768. 3. Advantage Title, 20 Riverleigh Avenue, Riverhead, NY 11901.
Mayor Greg Letica made a motion to approve, seconded by Deputy Mayor Pierce.
Trustee D'Antoni AYE
Trustee Burke AYE
Trustee Ettinger AYE
Deputy Mayor Pierce AYE
Mayor Letica AYE
Motioned Carried

Resolution (2026-135) Be It Resolved that the Village Board does hereby accept the proposal from All State Abstract located at 191 East Main St, Huntington, NY to supply copies of certified deeds to the Village of Asharoken at a cost of $40 per deed.
Mayor Greg Letica made a motion to approve, seconded by Deputy Mayor Pierce.
Trustee D'Antoni AYE
Trustee Burke AYE
Trustee Ettinger AYE
Deputy Mayor Pierce AYE
Mayor Letica AYE
Motioned Carried

Resolution (2026-136) Be It Resolved that the Village Board does hereby accept the donation from John Wachter of his seawall beach lot, tax map ID #0401-003.00-01.00-018.000 to the Village of Asharoken, conditioned on the Village's receipt of a title report showing good and marketable title in the name of John Wachter, free of judgments, liens, encumbrances or other objections to title.
Mayor Greg Letica made a motion to approve, seconded by Trustee Ettinger.
Trustee D'Antoni AYE
Trustee Burke AYE
Trustee Ettinger AYE
Deputy Mayor Pierce AYE
Mayor Letica AYE

Motioned Carried

New Business: Mayor Letica brought up the subject of short term rentals. The board will begin looking at possible regulation.

No Old Business
Mayor Letica opened Public Session:

1. A resident asked a question regarding the operation of the BOT meetings.
2. A member of the public asked a question regarding the passing of resolutions.

Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

Trustee D'Antoni	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried

Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

Trustee D'Antoni	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried

The November 4, 2026, board meeting of the Board of Trustees was adjourned at approximately 6:53 pm.

Signed: _____
Michelle Glennon, Village Clerk