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Approved

Officers Present:

- Greg Letica, Mayor
- Pamela Pierce, Deputy Mayor
- Melvin Ettinger, Trustee
- Laura Burke, Trustee
- Ian Jablonski, Trustee

Officials & Appointees Present:

- Michelle Glennon, Village Clerk
- Emily Hayes, Treasurer
- Doug Adil, Building Inspector
- Bruce Migatz, Village Attorney
- Raymond Mahdesian, Officer-in-Charge
- Bill Raisch, Emergency Planning Manager/Deputy Harbormaster

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for November 5th, 2025, seconded by Trustee Burke.

- Trustee Jablonski AYE
- Trustee Burke AYE
- Trustee Ettinger AYE
- Deputy Mayor Pierce AYE
- Mayor Letica AYE

Motioned Carried.

Mayor Letica reported; The 45,000-cubic-yard sand placement along the Long Island Sound shoreline is nearly complete. All sand has been delivered, and National Grid is finishing the final grading. I thank Joe Warren and National Grid for their outstanding cooperation. Over the years, National Grid has placed more than 300,000 cubic yards of sand on our beach to offset the disruption of natural sand flow caused by the power plant.

The Village met with Steve Hayduk of Hayduk Engineering to investigate a complaint that Asharoken Avenue was undermined near the seawall. Mr. Hayduk confirmed that the roadway was not compromised. Following his assessment, both the north and south shoulders near the seawall were restored to proper grade. The Village also obtained a modification to its existing 10-year NYSDEC road maintenance permit to allow this work. We appreciate the NYSDEC for approving the modification in just two business days, and thank Deputy Highway Superintendent Ray D'Antoni for his invaluable assistance with these projects.

The Village has received final plans and a cost estimate from GEI for the seawall reconstruction. The estimated cost is \$10,659,914.33. With the design and estimate complete, we can now

49 formally request financial support from New York State and other agencies. Completing this
50 work—90% funded through a Hazard Mitigation Grant secured by Deputy Mayor Pam Pierce—
51 is a major milestone. I sincerely thank Pam for her exceptional dedication; we would not be at
52 this stage without her efforts.

53 This month, members of the Board of Trustees and I interviewed Catherine Fee, President of
54 Empire Government Strategies, to assist the Village in securing funding for the seawall project.
55 Ms. Fee comes highly recommended and has a strong record of helping municipalities and
56 organizations obtain state assistance. If approved by the Board this evening, her services will
57 give the Village the best opportunity to secure the funding needed to rebuild the seawall.

58 **Trustees:**

59 **Deputy Mayor Pierce:** I participated in two meetings on our Suffolk County Hazard Mitigation
60 Plan, reviewed information on Empire Government Strategies consultancy, reviewed the 90% plan
61 and cost analysis from GEI on the seawall replacement. I also reviewed last month's minutes,
62 vouchers, checks and police report.

63
64 **Trustee Ettinger:** Firstly, I hope that each of you and your families had a wonderful and joyous
65 Thanksgiving celebration...

66 Last month was yet another busy month for the police and once again, and I am happy to report
67 that we had another good month. As usual, Ray will comment further with some of the details of
68 this month's activity in his report. However, I want to bring you up to date on a couple of police
69 personnel matters:

70 As you will recall, at last month's BOT meeting we swore in our new full time Police Officer, Chris
71 Amendolare. I am happy to report that during the month, Chris completed all the necessary
72 orientation and field training as is now performing independent tours. I remain very confident that
73 Chris will be a great asset to the Asharoken Police Department and our Village.

74 I also want to inform you that part time officer, Michael Magerle resigned after serving 33 years.
75 Mike who was also a Captain in the NYFD has retired and has relocated to South Carolina with his
76 family. Mike was a great cop and he will be missed by all of us...

77 Some other matters that I was involved in during the month are as follows: Last week, I met with
78 Catherine Fee, the President of Empire Government Strategies regarding the possibility of her firm
79 providing some consulting services to our Village, I reviewed the propose Amendments to Local
80 Law 2-2025 that we will be voting on tonight, correspondences that we received from some of our
81 residents, foils that were received during the past month, last month's BOT Regular Meeting's
82 Minutes and finally, I also reviewed this month's Abstracts for the Payment Vouchers.

83 Let me also take this opportunity to wish you all a very Merry Christmas, a Happy Hanukah and a
84 very Happy and Healthy New Year!

85

86 **Trustee Burke:** I reviewed the proposal submitted by Empire Strategies and had a subsequent
87 conversation with Catherine Fee. I reviewed the minutes from the prior meeting, abstracts and
88 vouchers, police and building reports, researched various blight law codes from other villages:
89 reviewed local law 104.

90 **Trustee Jablonski:** This month I reviewed the minutes, vouchers, police report, the Empire
91 Strategies proposal.

92 **Village Treasurer:** The November vouchers totaled \$384,531.55. Included in the vouchers this
93 month are the yearly invoices for NYS retirement for both the admin and police in the amount of
94 \$295,098.00. Also included in the vouchers are payments to GEI totaling \$33,500 and Hayduk
95 Engineering for \$4,000.00.

96

97 **Police Report:** Officer Mahdesian reported there were 47 summonses issued last month. Our new
98 full time officer, Christopher Amendolare has completed his field training. He is a welcome addition
99 to our force. Officer Mike Magerle is resigning after 33 years of dedicated service. Members of the
100 department have completed semi-annual firearms qualifications.

101
102 **Village Attorney:** Nothing to report.

103
104 **Emergency Planning Manager/Deputy Harbormaster:** Nothing to report.

105 **Superintendent of Buildings:** Doug Adil was absent from the meeting, following is his report:
-Discussed when "substantial improvement" applies to the proposed construction/alterations project with the designer for the home at 391 Asharoken Av. In order to make the determination, the Village needs to review a detailed cost estimate for the project, prepared by a licensed general contractor or professional construction cost estimator to substantiate the cost of the proposed work, as compared to the value of the existing structure. If that ratio is greater than 50%, then the project must be designed to meet current State and Asharoken Code requirement, including floodproofing measures.
The Asharoken Building Inspector and an APD officer conducted a walkthrough of the interior construction at 250 Asharoken Av. The work is in general conformance to the approved plans, but deviations were found to exist. Revised plans are due to be submitted to the Village on Monday 12/1/25.
Reviewed the Site Plan and drawings for a proposed new detached garage at 3 Clamshell Lane, and issued a Denial Letter for a Permit due to zoning setback deficiencies.
The homeowner at 7 Duck Island Lane asked about installing an underground hallway to connect the house basement to the garage basement. We determined that there is no specific zoning or other issue with this design, but any approvals are subject to a full review by the Plans Examiner.
Issued a Denial Letter for zoning deficiencies for a new shed at 5 Duck Island Lane.
Reviewed and Approved a Building Permit application for a new home at 90 Cove Road.
Reviewed and Approved an application for an underground propane tank at 90 Cove Road.
Reviewed the Foundation Location Survey for 3 Clamshell Lane. Status-ACCEPTED

SITE INSPECTIONS:

Location	Type of Inspection	Status
159 Asharoken Av.	Footings & Foundation	Insulation inspection- PASSED. Next inspection: FINAL
250 Asharoken Av.	Structural improvements to existing home	Stop Work Order still in effect.
Building Dept. and an APD officer	conducted a walkthrough of the construction-	PASSED.
256 Asharoken Av.	Backup Generator Installation	Generator in correct location, elevated above grade
Correct pipe material utilized; held pressure.		PASSED inspection
196 Asharoken Av.	Garage reconstruction	Helical pile installation is underway. Inspection: PASSED
196 Asharoken Av.	Garage reconstruction	Rebar installation was performed- PASSED
86 Cove Rd.	Alterations to existing	Interior finishes continuing - Garage doors installed
106 Cove Rd.	New Construction	Propane tank inspection- PASSED. Gas piping test- PASSED
3 Clamshell	Footings & Foundation	PASSED

106 **Public Hearing:**

107 Local Law #2-2025 to amend section 104-6 of Chapter 104 of the code of the Village of Asharoken.
108 Village Clerk Glennon read the publication.
109 Mayor Letica opened the public hearing.
110 Mayor Letica thanked residents, Drew Mendolsohn and John Fitzpatrick for their suggestion of
111 allowing notice to be submitted in person to the Village Clerk. No other comments were made.
112
113 Mayor Letica made a motion to close the public hearing, seconded by Trustee Ettinger.
114

115 Trustee Jablonski AYE
116 Trustee Burke AYE
117 Trustee Ettinger AYE
118 Deputy Mayor Pierce AYE
119 Mayor Letica AYE
120 Motioned Carried

121
122 **Resolutions:**
123

124 **Resolutions:**

125 **Resolution (2025-141)** Be It Resolved that the Village Board does hereby authorize the Mayor to
126 sign the retainer agreement with Empire Government Strategies for government relation services
127 to secure funding for the seawall. Empire Government Strategies will provide said services for a
128 monthly retainer fee of five thousand dollars (\$5,000.00) for a six-month period commencing on
129 December 3, 2025 through June 2, 2026. The contract may be terminated at any time with 30 days
130 written notice. To be paid from funds in the Feasibility Study Reserve Account. Approved as to form
131 by village attorney.

132 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

133 Trustee Jablonski AYE
134 Trustee Burke AYE
135 Trustee Ettinger AYE
136 Deputy Mayor Pierce AYE
137 Mayor Letica AYE
138 Motioned Carried

139
140 **Resolution (2025-142)** Be It Resolved that the Village Board does hereby approve the vouchers
141 for the month of November 2025 in the amount of \$384,531.55, check numbers 12017 to 12055.
142 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

143 Trustee Jablonski AYE
144 Trustee Burke AYE
145 Trustee Ettinger AYE
146 Deputy Mayor Pierce AYE
147 Mayor Letica AYE
148 Motioned Carried

149
150 **Resolution (2025-143)** Be It Resolved that the Village Board does hereby approve budget
151 transfers for November 2025.

152 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

153 Trustee Jablonski AYE
154 Trustee Burke AYE
155 Trustee Ettinger AYE
156 Deputy Mayor Pierce AYE
157 Mayor Letica AYE
158 Motioned Carried

159
160 **Resolution (2025-144)** Be It Resolved that the Village Board, does hereby approve the scheduling
161 of a public hearing on Tuesday, January 6th, 2026, at 6:30pm at Village Hall for a proposed local law
162 authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c for
163 the fiscal year commencing 6/1/2026.

164 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

165 Trustee Jablonski AYE
166 Trustee Burke AYE
167 Trustee Ettinger AYE

168 Deputy Mayor Pierce AYE

169 Mayor Letica AYE

170 Motioned Carried

171
172 **Resolution (2025-145)** Be it Resolved that the Village Board does hereby adopt Local Law #2-
173 2025 amending section 104-6 of Chapter 104 of the code of the Village of Asharoken entitled
174 "Written Notice of Defects Required".

175 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

176 ROLL CALL:

177 **Trustee Jablonski** AYE

178 **Trustee Burke** AYE

179 **Trustee Ettinger** AYE

180 **Deputy Mayor Pierce** AYE

181 **Mayor Letica** AYE

182
183 New Business - The board had intended to discuss the poultry permit issue but after speaking with
184 the Village Attorney the Mayor said the issue would be tabled until a later date

185
186 Mayor Letica opened Public Session:

187
188 -A resident had a number of questions/comments regarding the sand replenishment.
189 -The Emergency Manager informed everyone that the Polar Bear Club would be meeting at The
190 Sluice on January 1st at 1pm.

191 -A resident had a question regarding the GEI estimate of the replacement of the seawall.

192 -A resident commented that they appreciated the quick turnaround for the DEC permit to add sand
193 by the road next to the seawall

194
195 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

196 Trustee Jablonski AYE

197 Trustee Burke AYE

198 Trustee Ettinger AYE

199 Deputy Mayor Pierce AYE

200 Mayor Letica AYE

201 Motioned Carried

202 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

203 Trustee Jablonski AYE

204 Trustee Burke AYE

205 Trustee Ettinger AYE

206 Deputy Mayor Pierce AYE

207 Mayor Letica AYE

208 Motioned Carried.

209
210 The December 2, 2025, board meeting of the Board of Trustees was adjourned at approximately
211 7:04pm.

212
213 Signed: 

214 Michelle Glennon, Village Clerk