

APPROVED

**Officers Present:**

- Greg Letica, Mayor
- Pamela Pierce, Deputy Mayor
- Melvin Ettinger, Trustee
- Laura Burke, Trustee
- Ian Jablonski, Trustee

**Officials & Appointees Present:**

- Michelle Glennon, Village Clerk
- Emily Hayes, Treasurer
- Bruce Migatz, Village Attorney
- Raymond Mahdesian, Officer-in-Charge
- Joe Affrunti, Harbormaster
- Bill Raisch, Emergency Planning Manager/Deputy Harbormaster

The Pledge of Allegiance was said.  
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for November 12th, 2024, seconded by Trustee Jablonski.

- Trustee Jablonski                    AYE
- Trustee Burke                        Abstain
- Trustee Ettinger                    AYE
- Deputy Mayor Pierce               AYE
- Mayor Letica                         AYE

Motioned Carried.

Mayor Letica presented NYCOM (NY Conference of Mayors) Public Service Certificates to the following:

- Trustee/Police Commissioner Ettinger                    25 Years
- Officer Brian O'Connor                                        30 Years
- Officer James Cox     40 Years
- Officer Ray Mahdesian     59 Years

Thank you all for your many years of dedicated service.

**Mayor Letica** reported; On November 15th Deputy Mayor Pam Pierce and I, met with GEI and the NYS DEC to discuss how GEI should go forward with designing a beach with groins. Earlier in the year the Village was informed by the DEC that from the perspective of permitting it would be a heavy lift to move the road or construct a breakwater. On the other hand, the DEC stated that it would look favorably on beach fill and groins in front of the seawall.

Ben Spratford, from GEI, opened the discussion with a slide showing the conceptual plan of the ACOE for 3 tapered groins, which was proposed in 2016. He asked if a plan like this was, in principle, acceptable to the DEC.

Eric Starr, from the DEC, replied that he had shared the drawing with people at the DEC and that there was no pushback. It was agreed that without groins it would be impossible to keep sand on

51 the beach in front of the seawall mainly because that area is in the shadow of the groin to the east of  
52 the seawall.

53 Eric Starr also said there were discussions about placing 5 groins to help Sandpiper Farms. SP was  
54 concerned about being in the shadow of this groin field.

55 Eric Starr continued to say that the DEC was very close to issuing a permit for the 3 groins in 2016.  
56 He said that the ACOE plan is only conceptual, 5-10%, and that the plan's bathymetry, sand volume  
57 calculations, beach width, and finances will all need to be analyzed. He also said the wider the  
58 beach the lower the chance of the seawall being overtopped. He said speaking for the region it was  
59 inclined to authorize the permit for groins.

60 The discussion then turned to a breakwater. Permitting lift for breakwater is much higher. You  
61 would start from scratch as opposed to a groin plan. The cost of breakwaters would be very high  
62 because they would need to be massive to resist the force of waves. They also discussed  
63 breakwaters placed in the SE end of Staten Island and advised VOA that it could take a look at them.  
64 In conclusion, the path forward for breakwater is not promising. Advised low-hanging fruit is  
65 groins and that VOA should pursue that.

66 The Village is expecting to receive plans from Hayduk Engineering this week for an emergency fix of  
67 the seawall where the sheet steel has been elevated. Once we have the plans, the Village will find a  
68 contractor to do the work.

69 The Village will also hold a zoom call this week with a number of agencies to begin long term  
70 planning for what to do in the immediate aftermath of a washout of Asharoken Avenue in the beach  
71 lot and seawall area.

72 Santa will be coming to Asharoken on Sunday December 15<sup>th</sup> at 3:30 PM. I would like to wish  
73 everyone a very happy holiday season.

74

75 **Trustees:**

76 **Deputy Mayor Pierce:** I participated in a conference call with the Mayor, GEI and NYDEC regarding  
77 the seawall on November 15<sup>th</sup>. I reviewed the police report, voucher, abstract and the November  
78 minutes. I also reviewed the Text My Gov proposal and the income and expenditures.

79

80 **Trustee Ettinger:** I want to say that I hope that each of you and your families had a wonderful  
81 and joyous Thanksgiving celebration... During the past month, I had numerous meetings and  
82 conversations with Officer-in-Charge Ray Mahdesian regarding a number of police related  
83 matters. Once again, I am happy to report that we had another "good month", that included a  
84 second month with an increase in the number of summonses issued and some with higher than  
85 average speeds, which Ray Mahdesian will comment on further, in his report.

86 During the month I reviewed the Text My Gov't Proposal that we will be voting on tonight, the  
87 foils that were received during the past month, last month's BOT Regular Meeting's Minutes,  
88 and finally, this month's Abstracts for the Payment Vouchers.

89 Let me also take this opportunity to wish you all a very Merry Christmas, a Happy Hanukah and  
90 a very Happy and Healthy New Year!

91

92 **Trustee Burke:** I reviewed the building report, the minutes from the prior meeting, abstracts and  
93 vouchers, met with the state auditors, reviewed the Text My Gov proposal, police report and the  
94 draft financial report.



95 **Trustee Jablonski:** This month I reviewed the minutes, vouchers, police report, the Text My Gov  
96 proposal and had an interview with the state auditors.

97  
98 **Village Attorney:** The Planning Board did not meet, the Zoning Board met on November 18<sup>th</sup>.  
99 There was one case on the agenda, 276 Asharoken Ave, application for a special use permit for an  
100 accessory building. It has been continued to the December 16<sup>th</sup> calendar. The board requested some  
101 additional plans and some additional information.

102  
103 **Village Treasurer:** The November vouchers totaled \$460,126.68. Included in the vouchers this  
104 month are the yearly invoices for NYS retirement for both the admin and police in the amount of  
105 \$261,332.00. Also included in the vouchers is the yearly invoice paid to the Northport Fire  
106 Department for coverage of the village in the amount of \$161,387.64.

107  
108 **Police Report:** Officer Mahdesian reported there has been a tremendous amount of speeding and  
109 tickets being issued for two months in a row. After the last BOT meeting Officer Tricamo was on  
110 duty and tagged someone for doing 72 mph on Asharoken, which is 20 ft wide, very dangerous. It is  
111 due to a tremendous amount of deliveries. 73 summonses were issued last month, 43 for speed, 10  
112 of which were over 50mph.

113  
114 **Emergency Planning Manager/Deputy Harbormaster:** Bill Raisch is looking at what resources &  
115 agencies we can tap into in case of a wash out of Asharoken Avenue.

116 **Harbormaster:** Joe Affrunti would like to look into round bouy speed signs instead of the current  
117 flat signs, which are repair nightmares.

118 **Superintendent of Buildings:** Doug Adil was absent from the meeting, following is his report:

-Contacted the homeowner at 250 Asharoken Av. to notify them that the construction fencing in the rear yard  
(in the beach dune area) needed to be removed and relocated closer to the work near the house. Homeowner  
relocated the fencing the same week.

-Inspected the home on Lobster Way that was scheduled for demolition, and confirmed that demolition was  
complete, to close-out the permit.

-Inspected a deck that was built without a permit at Beach Plum Drive. The deck matched the information  
shown on the updated survey. Homeowner also opened the structure for visual inspection, including footings  
and deck framing.

-Conferred with the Village Clerk and a Contractor who needed assistance in understanding the calculation  
for a Building Permit fee.

-Met with the homeowners at 145 Asharoken Av., to discuss the planning criteria for proposed home  
renovations.

-Investigated fire sprinkler requirements to determine if there are alternate solutions that would permit  
construction of a third floor addition without installing fire sprinklers in the existing home at 145 Asharoken  
Av.. Subsequently, I presented my findings to them, which include the need for fire sprinklers.

-Re-reviewed construction plans for a new home on Lobster Way, provided additional comments to the  
Architect.

-Conducted numerous inspections throughout the village

119

120 **Resolutions:**

121

122 **Resolution (2024-129)** Be It Resolved that the Village Board does hereby approve the vouchers  
123 for the month of November 2024 in the amount of \$460,126.68, check numbers 11565 to 11588  
124 (Check #11564 was voided due to printer issues).

125 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

126 Trustee Jablonski AYE

127 Trustee Burke AYE

128 Trustee Ettinger AYE  
129 Deputy Mayor Pierce AYE  
130 Mayor Letica AYE  
131 Motioned Carried

132  
133 **Resolution (2024-130)** Be It Resolved that the Village Board does hereby approve budget  
134 transfers for November 2024.

135 Trustee Jablonski made a motion to approve, seconded by Trustee Burke.

136 Trustee Jablonski AYE  
137 Trustee Burke AYE  
138 Trustee Ettinger AYE  
139 Deputy Mayor Pierce AYE  
140 Mayor Letica AYE  
141 Motioned Carried

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143 **Resolution (2024-131)** Be It Resolved that the Village Board, does hereby approve the scheduling  
144 of a public hearing on Tuesday, January 7th, 2025, at 6:30pm at Village Hall for a proposed local law  
145 authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c for  
146 the fiscal year commencing 6/1/2025.

147 Trustee Ettinger made a motion to approve, seconded by Trustee Burke .

148 Trustee Jablonski AYE  
149 Trustee Burke AYE  
150 Trustee Ettinger AYE  
151 Deputy Mayor Pierce AYE  
152 Mayor Letica AYE  
153 Motioned Carried

154  
155 **Resolution (2024-132)** Be It Resolved that the Village Board does hereby authorize the Mayor to  
156 sign the agreement with "Text My Gov" to engage emergency text messaging services, initial  
157 contract amount \$1800, \$1500 for the second year, pending village attorney approval as to form.

158 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

159 Trustee Jablonski AYE  
160 Trustee Burke AYE  
161 Trustee Ettinger AYE  
162 Deputy Mayor Pierce AYE  
163 Mayor Letica AYE  
164 Motioned Carried

165  
166 **Resolution (2024-133)** Be It Resolved that the Village Board does hereby authorize the Village  
167 Clerk and the Treasurer to remit payment in advance of audit of claims for public utility services,  
168 postage, freight and express charges. All such claims shall be presented at the next regular meeting  
169 for audit. As used in this subdivision, the term public utility services shall mean electric, gas, water,  
170 sewer and telephone services.

171 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

172 Trustee Jablonski AYE  
173 Trustee Burke AYE  
174 Trustee Ettinger AYE  
175 Deputy Mayor Pierce AYE  
176 Mayor Letica AYE  
177 Motioned Carried

178  
179  
180

181 Mayor Letica opened Public Session:  
182  
183 -A resident had questions regarding the Text My Gov contract and the resolution regarding  
184 payment of utilities.  
185 -Another resident asked about the range of plans for the seawall.  
186 -There were questions regarding the possibility of moving Asharoken Ave.  
187

188 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.  
189 Trustee Jablonski AYE  
190 Trustee Burke AYE  
191 Trustee Ettinger AYE  
192 Deputy Mayor Pierce AYE  
193 Mayor Letica AYE  
194 Motioned Carried

195 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.  
196 Trustee Jablonski AYE  
197 Trustee Burke AYE  
198 Trustee Ettinger AYE  
199 Deputy Mayor Pierce AYE  
200 Mayor Letica AYE  
201 Motioned Carried.  
202

203 The December 3, 2024, board meeting of the Board of Trustees was adjourned at approximately  
204 7:08pm.

205  
206 Signed:   
207 Michelle Glennon, Village Clerk