

Approved

**Officers Present:**

Greg Letica, Mayor  
Pamela Pierce, Deputy Mayor  
Melvin Ettinger, Trustee  
Laura Burke, Trustee  
Ian Jablonski, Trustee

**Officials & Appointees Present:**

Michelle Glennon, Village Clerk  
Emily Hayes, Treasurer  
Doug Adil, Building Inspector  
Bruce Migatz, Village Attorney  
Raymond Mahdesian, Officer-in-Charge  
Bill Raisch, Emergency Planning Manager

The Pledge of Allegiance was said.  
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for November 1, 2022, seconded by Trustee Burke.

Trustee Jablonski	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Mayor Letica reported;

On November 15<sup>th</sup>, Michelle Glennon officially became the new Village Clerk. I welcome Michelle to her new position and expect that she will do a phenomenal job for the Asharoken.

The Village received the draft copy of its annual audit. Once again, the Village Auditors, Skinner and Faber, determined that the Village was in very favorable financial position and suggested only a few minor technical corrections. I would like to thank former Clerk Nancy Rittenhouse and Treasurer Emily Hays for doing an excellent preparing all of the needed documents for the audit. The Court Audit was also received and there were no issues with the way the Village justices were managing their accounts. Thanks to Police Officer Brian O'Connor for working with the justices and preparing the needed documents for the audit.

During the month, the New York State Comptroller's Office released the results of its annual stress test of Cities, Towns, School Districts and Villages. I am pleased to report that, once again, Asharoken received the best grade of No Designation.

47 The placement of 45,000 cubic yards of sand on the Long Island Sound beach has been going well. I  
48 have been checking in on the project daily. At this time, approximately two thirds of the sand has  
49 been placed on the beach. All of the sand placed to date has been dredged from either the intake or  
50 outflow channels of the power plant. I have made two site visits to the plant to see the dredging  
51 process. At the second visit I encountered Village resident Glen Pancir who was operating one of  
52 the excavators. It is expected that all 45,000 cubic yards of sand will come from the power plant.  
53 This is terrific because this type of sand is exactly what should be on our beach. Helping the project  
54 has been very favorable weather which I hope will continue.

55 I represented Asharoken at a brunch in honor of Northport Fire Commissioner Phil Weber. Phil has  
56 been a Fire Commissioner for the last 55 years which is a New York State record. Phil has always  
57 worked tirelessly to make sure that the members of the Northport Fire Department had the  
58 equipment and training to provide exceptional service to Northport, Asharoken, Crab Meadow and  
59 Fort Salonga.

60 The Village will be meeting with the Village of Northport on December 13<sup>th</sup> to continue discussions  
61 on a new fire protection and ambulance contract. This will be our third meeting.

62 Santa and Mrs. Claus are schedule to visit Asharoken Village Hall on Sunday December 18<sup>th</sup> at 1:30  
63 PM. This is always a really special event which brings tremendous joy to the youngsters who come.  
64 So bring your kids and grandkids for an afternoon they will always remember. Snacks and  
65 refreshments will be served.

66 At the conclusion of tonight's meeting a drawing will be held to pick the winners of the prizes for  
67 the raffle to support the fireworks. Once again, Carole Casamassima and Jean Bondawandt did a  
68 great job putting together the gift baskets. Thanks so much Carole and Jean. Last year, proceeds  
69 from the raffle, in conjunction with a contribution from Linda Letica who sells Asharoken clothing  
70 to support the fireworks, raised \$14,000 to defray the costs of the July 4<sup>th</sup> fireworks by Grucci.  
71 Really an amazing job by Carole, Jean and Linda.

72

73

74 **Trustees:**

75 Deputy Mayor Pierce: I reviewed the minutes, vouchers, police report and draft financial  
76 statements. The Asharoken Garden Club will be donating \$750.00 to be used for the purchase of  
77 oysters. Check will be given to Bill Raisch in March 2023.

78

79 Trustee Ettinger: Good Evening Everyone,

80 Firstly, I too want to welcome Michelle Glennon as our new Village Clerk and offer her my help and  
81 support in any way she needs.

82

83 During the past month, I had numerous meetings and conversations with Officer-in-Charge Ray  
84 Mahdesian regarding a number of police related matters. Once again, I am happy to report that we  
85 had a "good month" that Ray Mahdesian will comment on in his report.

86

87 In addition, I just want to comment that Robert Cafiero, the new Part Time Police Officer that we  
88 approved at the last BOT Meeting, was sworn in and completed all his orientation.  
89 He is now currently assigned for regular tours and appears to be do very well.

90

91 In addition, some other matters that I was involved in during the month were as follows:

- 92 • I reviewed the Draft Audit Report prepared by our auditors Skinnon & Faber that we will  
93 be voting on tonight,
- 94 • I also reviewed the new Landscape Bids that we recently received and that we will also be  
95 voting on tonight,
- 96 • I also reviewed some correspondences that we received from some residents,
- 97 • I also reviewed the foils that we received,
- 98 • I also reviewed last month's BOT Regular Meeting's Minutes, and finally
- 99 • I also reviewed this month's Abstract for the Payment Vouchers.

100

101 **Let me also take this opportunity to wish you all a very Merry Christmas, a Happy Hanukah**  
102 **and a very Happy and Healthy New Year!**

103

104 Trustee Burke: During the month I reviewed the minutes, vouchers, correspondence, abstracts and  
105 police report. I am currently working on changes in the fence code. Noted that Greg Letica worked  
106 hard to get the abandoned sailboat on Duck Island Causeway towed away.

107

108 Trustee Jablonski: During the month; I reviewed; the minutes, vouchers, and police report,  
109 correspondence, and proposals.

110

111 **Village Treasurer:** The November vouchers totaled \$242,199.38. Included in the vouchers this  
112 month are the yearly pension contributions for the police and village employees. The total payment  
113 due is \$199,491.00. The Village had budgeted \$201,500.00 so we are over budgeted for that  
114 expenditure by \$2,009.00.

115

116

117 **Attorney's Report:** The Zoning Board met on November 29<sup>th</sup>. There were two applications.  
118 Application by Selma Deniz, 495 Asharoken Ave. That was side yard set back variances for exterior  
119 staircases. Her house had to be elevated following damage by superstorm Sandy and there is no  
120 way to get into her house without the stairways so that was granted. Second application was  
121 Camille Ruggero, 219 Asharoken Ave, side yard set back variance for a garage. The Planning Board  
122 did not meet last month and I still don't have an argument date for the appeal in the dock case. The  
123 Ruggero application was granted. I too would like to wish everybody a Merry Christmas, Happy  
124 Hannukah and a Happy and Healthy New Year.

125

126 **Police Report:** Officer Mahdesian spoke to car thefts and break ins being rampant, keep cars  
127 locked. 42 Traffic summonses were issued, no arrests were made. The department completed  
128 firearms qualifications this month and reviewed active shooter drills. There were no reported  
129 burglaries in the village for the month of November.

130

131 **Superintendent of Buildings:** Scheduled a meeting with a homeowner on Bevin Rd to discuss  
132 requirements for fill permit. Re-reviewed drawings for a new home at 122 Asharoken Ave,  
133 approved for a building permit. Re-reviewed plans for a generator installation at 295 Asharoken  
134 Ave which included necessary details for a building permit. Investigated a report of trees being cut  
135 without a permit, determined that a permit has been issued in the previous year, in conjunction  
136 with a demo permit of a cottage on the same property. 15 inspections performed.

137

138 **Emergency Planning Manager:** Thanked the Board of Trustees for their service.

139

140 **Resolutions:**

141 **Resolution (2022-133)** Be It Resolved that the Village Board does hereby approve the vouchers  
142 for the month of November 2022 in the amount of \$242,199.38.

143 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

144 Trustee Jablonski AYE  
145 Trustee Burke AYE  
146 Trustee Ettinger AYE  
147 Deputy Mayor Pierce AYE  
148 Mayor Leticia AYE  
149 Motioned Carried

150  
151 **Resolution (2022-134)** Be it Resolved that the Village Board does hereby approve budget  
152 transfers for November 2022.

153 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

154 Trustee Jablonski AYE  
155 Trustee Burke AYE  
156 Trustee Ettinger AYE  
157 Deputy Mayor Pierce AYE  
158 Mayor Leticia AYE  
159 Motioned Carried

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161 **Resolution (2022-135)** Be It Resolved that the Village Board does hereby approve the services  
162 from Ted McCarthy Landscaping, East Northport, NY 11731 to provide landscape services for an  
163 annual charge of \$6,392.00.

164 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

165 Trustee Jablonski AYE  
166 Trustee Burke AYE  
167 Trustee Ettinger AYE  
168 Deputy Mayor Pierce AYE  
169 Mayor Leticia AYE  
170 Motioned Carried

171  
172 **Resolution (2022-136)** Be It Resolved that the Village Board does hereby accept the court audit  
173 performed by Skinnon and Faber in accordance with Section 2019 a of the Uniform Justice Court  
174 Act for the covered period of October 1, 2021 through September 30, 2022. Trustee Ettinger made a  
175 motion to approve, seconded by Trustee Jablonski.

176 Trustee Jablonski AYE  
177 Trustee Burke AYE  
178 Trustee Ettinger AYE  
179 Deputy Mayor Pierce AYE  
180 Mayor Leticia AYE  
181 Motioned Carried

182  
183 **Resolution (2022-137)** Be It Resolved that the Village Board does hereby approve the scheduling  
184 of a public hearing on Tuesday, January 3<sup>rd</sup>, 2023 at 6:30pm at Village Hall for a proposed local law  
185 authorizing a property tax levy<sup>31</sup>

186  
187 Trustee Jablonski AYE  
188 Trustee Burke AYE  
189 Trustee Ettinger AYE  
190 Deputy Mayor Pierce AYE  
191 Mayor Leticia AYE  
192 Motioned Carried

193  
194 **Resolution (2022-128)** Be It Resolved that Mayor does hereby appoint Michelle Glennon as the  
195 full-time Village Clerk at an annual salary of \$65,000.00 beginning November 16<sup>th</sup>, subject to board  
196 approval. Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

197

198 Trustee Jablonski AYE

199 Trustee Burke AYE

200 Trustee Ettinger AYE

201 Deputy Mayor Pierce AYE

202 Mayor Leticia AYE

203 Motioned Carried

204

205

206 **Resolution (2022-129)** Be it Resolved that the Village Board does hereby approve a street work

207 permit for a 4'x4' bell hole on Beach Plum Drive for National Grid to repair a gas leak.

208 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

209 Trustee Jablonski AYE

210 Trustee Burke AYE

211 Trustee Ettinger AYE

212 Deputy Mayor Pierce AYE

213 Mayor Leticia AYE

214 Motioned Carried

215 **Resolution (2022-130)** Be It Resolved that Village Board does hereby authorize the Mayor to sign

216 the Intermunicipal agreement between the Town of Huntington and the Village of Asharoken to

217 repair the sinkhole located at the seawall. Subject to Village Attorney review and approval.

218 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

219

220 Trustee Jablonski AYE

221 Trustee Burke AYE

222 Trustee Ettinger AYE

223 Deputy Mayor Pierce AYE

224 Mayor Leticia AYE

225 Motioned Carried

226 **Resolution (2022-137)** Be It Resolved that the Village Board does hereby approve the scheduling

227 of a public hearing on Tuesday, January 3rd, 2023, at 6:30pm at Village Hall for a proposed local law

228 authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c for

229 the fiscal year commencing 6/1/2023. Deputy Pierce made a motion to approve, seconded by

230 Trustee Ettinger.

231 Trustee Jablonski AYE

232 Trustee Burke AYE

233 Trustee Ettinger AYE

234 Deputy Mayor Pierce AYE

235 Mayor Leticia AYE

236 Motioned Carried

237 **Resolution (2022-138)** Be It Resolved that the mayor does hereby appoint as handyman for

238 Village Hall, Patrick Parker for a term to end July 2023 at an hourly rate of \$25.00. Mayor Leticia

239 made a motion to approve, seconded by Trustee Ettinger.

240 Trustee Jablonski AYE

241 Trustee Burke AYE

242 Trustee Ettinger AYE

243 Deputy Mayor Pierce AYE

244 Mayor Leticia AYE

245 Motioned Carried

246 **Resolution (2022-139)** Be It Resolved that the Village Board does hereby accept the audited  
247 financial statements for 5/31/2022, prepared by Skinnon and Faber Certified Public Accountants,  
248 the financial statements have been filed with the Village Clerk, published and available for  
249 inspection. Mayor Letica made a motion to approve, seconded by Deputy Pierce.

250 Trustee Jablonski AYE

251 Trustee Burke AYE

252 Trustee Ettinger AYE

253 Deputy Mayor Pierce AYE

254 Mayor Letica AYE

255 Motioned Carried

256

257 **Resolution (2022-140)** Be It Resolved that the Village Board does hereby approve the permit for  
258 use of firearms for David Halpern of 3 Clam Shell Lane for the purpose of skeet shooting with clay  
259 pigeons. Mayor Letica made a motion to approve, seconded by Trustee Burke.

260

261 Trustee Jablonski AYE

262 Trustee Burke AYE

263 Trustee Ettinger AYE

264 Deputy Mayor Pierce AYE

265 Mayor Letica AYE

266 Motioned Carried

267 **Resolution (2022-141)** Be It Resolved that the Village Board does hereby appoint Michelle  
268 Glennon as Records Access Officer. Mayor Letica made a motion to approve, seconded by Trustee  
269 Ettinger.

270

271 Trustee Jablonski AYE

272 Trustee Burke AYE

273 Trustee Ettinger AYE

274 Deputy Mayor Pierce AYE

275 Mayor Letica AYE

276 Motioned Carried

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278

279 Old Business:

280

281 New Business: Deputy Mayor Pam Pierce stated that the Asharoken Garden Club will be donating  
282 \$750 to the oyster project.

283

284 Mayor Letica opened Public Session:

285

286 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

287 Trustee Jablonski AYE

288 Trustee Burke AYE

289 Trustee Ettinger AYE

290 Deputy Mayor Pierce AYE

291 Mayor Letica AYE

292 Motioned Carried

293 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

294 Trustee Jablonski AYE

295 Trustee Burke AYE

296 Trustee Ettinger AYE

297 Deputy Mayor Pierce AYE

298 Mayor Letica AYE

299 Motioned Carried.

300

301 The December 6, 2022, board meeting of the Board of Trustees was adjourned at approximately  
302 6:56pm.

303

304 Signed: \_\_\_\_\_

305 Michelle Glennon, Village Clerk