

Approved

Officers Present:

Greg Letica, Mayor
Pamela Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee
Ian Jablonski, Trustee

Officials & Appointees Present:

Nancy Rittenhouse, Village Clerk
Bruce Migatz, Village Attorney
Emily Hayes, Treasurer
Raymond Mahdesian, Officer-in-Charge
Doug Adil, Building Inspector
Bill Raisch, Emergency Manager

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for August 2, 2022, seconded by Trustee Burke.

Trustee Jablonski	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	Abstain
Mayor Letica	AYE

Motioned Carried.

Mayors Report: Mayor Letica reported, "I am sorry to announce that Nancy Rittenhouse, the Village's terrific Clerk, has informed me that she will be resigning effective November 15th. She and her husband Paul are planning on moving out of state.

Nancy has been the glue that has held Asharoken together for the last 14 years. She started out without any experience whatsoever as a Village Clerk and through hard work, a strong desire to learn and an unparalleled work ethic became what I believe is the best Village Clerk in NY state. Nancy mastered every facet of being a clerk. Among them: running elections, organizing board meetings, preparing budgets, communicating with the residents, preparing, and running competitive bids, maintaining Village Hall, writing and securing grants, records management, preparing minutes, overseeing the building department, responding to FOIL requests, setting up Village Hall for Santa and Mrs. Claus's visit and most importantly interacting with everyone who came to Village Hall professionally and with a big smile. As you can appreciate, being an effective and successful Village clerk requires a diverse skill set and a mastery of every aspect of Village government. Nancy checked both boxes.

It has been an honor and a privilege to have worked side by side with Nancy over the last 10 years. She has a great feel for what's right for the Village and her excellent advice really helped me in my decision making. Without her as the Clerk I am sure that the Village would have accomplished so much less in the last decade. I can't say thank you to Nancy enough for all of her hard work, dedication and devotion to Asharoken. The Village has been incredibly fortunate to have Nancy as its Clerk.

54 The Village has decided that Michelle Glennon, pending formal Board of Trustees approval, will be
55 appointed the new Village Clerk. Michelle has extensive experience running a construction business
56 and is presently a Trustee for the Northport Library Board. I am very confident that Michelle will
57 do a great job for the Village. Additionally, Michelle has filled in for Nancy for several weeks this
58 year and is very familiar with the ins and outs of the Clerks position. For the next two months,
59 Michelle will work with Nancy as the Deputy Clerk for the purposes of getting as much training as
60 possible prior to taking over. Very graciously, Nancy has already said that she will always be
61 available to assist Michelle going forward.

62 On August 9th, Asharoken was notified by FEMA that its application for a \$1,000,000 BRIC grant for
63 engineering and design to replace the seawall was deemed ineligible due to a lack of available
64 funding. The Village will re-submit its request in the BRIC 2022 as soon as it is announced. The
65 Village is still awaiting news of two Hazard Mitigation Grants each in the amount of \$1,000,000 for
66 engineering and design to replace the seawall. In addition, the request for \$1,000,000 from
67 Congressman Suozzi and the two requests from Senator Schumer in the amounts of \$1,000,000 and
68 \$14,500,000 are still pending a response.

69 The Village is nearing approval for two additional grants. The first is for \$100,000 to pave Bevin
70 Road and was sponsored by Senator Jim Gaughran. The second is a \$50,000 grant to repair the sink
71 hole at the seawall sponsored by NYS Assemblyman Keith Brown.

72 National Grid will be placing 45,000 cubic yards of sand on the Long Island Sound side beach. I
73 have had preliminary discussions with Joe Warren, NG plant manager, about the project. At this
74 time, he thinks that the sand will be dredged and from an upland site. We agreed to have a detailed
75 discussion once NG has identified a contractor.

76 The police boat has completed a full month of operation and is running great. I would like to thank
77 Police Officer Pat Rogan for doing a great job training all of the marine officers on the use of the new
78 engine and electronics.

79

80 **Trustees:**

81 Deputy Mayor Pierce: During the month I reviewed the vouchers and the police report.

82

83 Trustee Ettinger: During the month I had discussions with Officer Mahdesian regarding police
84 matters. We investigated the various police vehicles to purchase. After reviewing we decided to
85 purchase the Ford Explorer Interceptor. This appears the most cost effective and used by other
86 police departments. We have a resolution on the agenda to purchase though a NYS contract. The
87 boat and electronics have performed well during the season, and I would like to thank
88 Harbormaster Affrunti and Officer Rogin for their help. I also want to thank resident James Reilly
89 for his donation to the police department. During the month I reviewed foil's, minutes, and
90 vouchers. I want to extend my thanks to Nancy and her family. I worked with Nancy during the
91 construction of the Village Hall, and I thank her for getting this building done.

92

93 Trustee Burke: During the month I reviewed the minutes, abstract, vouchers and police report.
94 Thank you to Nancy and welcome to Michelle.

95

96 Trustee Jablonski: During the month; I reviewed, the minutes, vouchers, police report, and resident
97 correspondences and solicited quotes for sealing the parking lot.

98

99 **Attorney Migatz:** The planning board and the zoning board did not meet last month. He noted that
100 he reached out to State Farm Insurance to collect money for the damaged retaining wall. He sent the
101 insurance company a copy of the police report, they had all the names, but needed a policy number
102 to look up the account. He noted that there is no date yet for the argument in the appellate division
103 on the dock litigation and will keep the board posted. In my 46 years working with village clerks,
104 and no one can hold a candle to Nancy, she made my job easier, she will be missed.

105

106 **Village Treasurer:** Emily Hayes reported for the month of August. The vouchers totaled
107 \$317,394.71. Included in the vouchers this month was a bill from Rosmar Contracting Inc. for
108 \$260,872.64. This expense was for the repaving and striping part of Asharoken Avenue. Most of
109 this invoice will be reimbursed by a Multi-Modal grant and CHIPS funding. Approximately \$60,000
110 of the expense will be paid for out of highway reserves. There will be a separate resolution to
111 approve the vouchers.
112

113 **Police Report:** Officer Mahdesian thanked Nancy; she has been a tremendous help to the police
114 department. He noted that the residents are glad to see the police boat out on the water. We issued
115 two summonses. Next year we need to work on signage. The police boat assists the building
116 department on noting construction projects that go on. The water ski permits totaled 37. Our boat
117 will be up in Northport for Cow Harbor weekend. We are happy to help Northport.
118

119 **Superintendent of Buildings:** Doug Adil reported the following: Provided information to a
120 homeowner asking whether a building permit would be required for a 7' high retaining wall.
121 Reviewed drawings for renovations to a home at 160 Asharoken Avenue, conducted a site walk
122 through with two homeowners regarding the location of a deer fence. Required a construction
123 fence at 219 Asharoken, reviewed plans for a kitchen renovation, reviewed drawings for a new
124 home at 122 Asharoken Avenue and reviewed drawings for alterations to a home at 293 Asharoken
125 Avenue. Performed 11 Inspections.
126

127 **Emergency Manager:** Bill Raisch reported on gathering resources from various agencies to
128 prepare for a seawall and or roadway event. The village invested in a sustainable water project
129 using oysters. They started with a small seed batch and next year will introduce more seeds.
130

131 **New and Old Business:**

132 Mayor Letica noted about a parcel of underwater land owned by Suffolk County. The village was
133 considering requesting the county to give it to the village. The village has decided to put all
134 discussions on hold.

135 As far as the seawall repair, we are working on getting a grant from Keith Brown. We will wait
136 another 30 days to see if this grant will come through.
137

138 **Resolutions:**

139 **Resolution (2022-102)** Be It Resolved that the Village Board does hereby approve the vouchers
140 for the month of August 2022 in the amount of \$317,394.71.

141 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.

142 Trustee Jablonski AYE

143 Trustee Burke AYE

144 Trustee Ettinger AYE

145 Deputy Mayor Pierce AYE

146 Mayor Letica AYE

147 Motioned Carried
148

149 **Resolution (2022-103)** Be it Resolved that the Village Board does hereby accept the donation
150 from James J. Reilly for \$2500.00.

151 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.

152 Trustee Jablonski AYE

153 Trustee Burke AYE

154 Trustee Ettinger AYE

155 Deputy Mayor Pierce AYE

156 Mayor Letica AYE

157 Motioned Carried
158

159 **Resolution (2022-104)** Be It Resolved that the Village Board does hereby approve the services of
160 Centerport Sealcoat Company to seal and re-stripe the Village Hall parking lot at a cost of \$2475.00.
161 Trustee Jablonski made a motion to approve, seconded by Trustee Ettinger.
162 Trustee Jablonski AYE
163 Trustee Burke AYE
164 Trustee Ettinger AYE
165 Deputy Mayor Pierce AYE
166 Mayor Letica AYE
167 Motioned Carried

168
169 Mayor Letica read the August 16th, Memo: Conservation Board Chairman’s recommendation
170 pertaining to the Verdone Excavation Permit Application for a Solar Array System.

171
172 The Board for the Conservation of the Environment has visited the Verdone residence on Duck
173 Island Lane and unanimously recommends that the Board of Trustees issue the requested
174 excavation permit. We find that the proposed work is not likely to have any of the adverse effects
175 set forth in Section 64-6 of the Village Code and are happy to be able to allow a solar array project
176 to proceed. The effects on the environment of the Village of Asharoken (and the planet) are entirely
177 positive.

178
179 Marty Cohen, Chairman of the Conservation Board
180 Lucy Davies, Member
181 Catharine Wallack, Member
182 Barbara Raisch, Member
183 Nicole Barbier, Member

184
185 **Resolution (2022-105)** Be it Resolved that the Village Board does hereby make a negative
186 declaration pursuant to SEQRA based on the Conservation Board’s recommendation and SEAF (part
187 2) Impact Assessment regarding the Verdone excavation permit application.
188 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

189 Trustee Jablonski AYE
190 Trustee Burke AYE
191 Trustee Ettinger AYE
192 Deputy Mayor Pierce AYE
193 Mayor Letica AYE
194 Motioned Carried

195
196 **Resolution (2022-106)** Be It Resolved that the Village Board does hereby approve the excavation
197 permit to Lucy Verdone for a solar array based on the recommendation from the Conservation
198 Board, subject to Lucy Verdone receiving a building permit for the solar array system.
199 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

200 Trustee Jablonski AYE
201 Trustee Burke AYE
202 Trustee Ettinger AYE
203 Deputy Mayor Pierce AYE
204 Mayor Letica AYE
205 Motioned Carried

206
207 **Resolution (2022-107)** Be It Resolved that the Village Board does hereby authorize the mayor to
208 sign the Dormitory Authority of the State of New York (DASNY) Grant Disbursement Agreement for
209 project number SAM24960 for \$100,000 for road improvements.

210 **Resolution (2022-108)**
211 WHEREAS, the Village of Asharoken (the “Village”) is in need for paving Bevin Road, and

212 WHEREAS, the Board of Trustees finds that it is in the best interest of the Village to
213 authorize the solicitation of bids for a paving project;

214 NOW, THEREFORE, BE IT

215 RESOLVED the Village Clerk is hereby authorized and directed to advertise for receipt of
216 competitive bids required by Section 103-d of the General Municipal Law of the State of New York
217 for paving work on Asharoken roadways in accordance with the specifications of the paving bid
218 package filed with the Village Clerk; and be it further

219 RESOLVED that the Village Clerk is hereby authorized to publicly open and read bids on set
220 day in accordance with the "Notice to Bidders"; and be it further

221 RESOLVED that the Village Clerk is hereby authorized to reject said bids for good and
222 sufficient reason and to re-advertise same under the authority herein granted without further
223 action of this Board.

224 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

225 Trustee Jablonski AYE

226 Trustee Burke AYE

227 Trustee Ettinger AYE

228 Deputy Mayor Pierce AYE

229 Mayor Letica AYE

230 Motioned Carried

231

232 **Resolution (2022-109)** Be It Resolved that the mayor does hereby appoint Michelle Glennon as
233 part-time Deputy Clerk at an hourly rate of \$30.00 beginning September 15th, subject to board
234 approval.

235 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

236 Trustee Jablonski AYE

237 Trustee Burke AYE

238 Trustee Ettinger AYE

239 Deputy Mayor Pierce AYE

240 Mayor Letica AYE

241 Motioned Carried

242

243 **Resolution (2022-110)** Be It Resolved that the Village Board does hereby authorize the mayor to
244 put in a request to Suffolk County to transfer the underwater land SCTM (401-008-02-024.001) to
245 the Village of Asharoken. **Resolution was tabled.**

246

247 **Resolution (2022-111)** Be It Resolved that the Village Board does hereby authorize the purchase
248 of a new 2022 Ford Police Interceptor AWD vehicle under NYS contract PC69160 from Whitmoyer
249 Ford, Inc., 1001 East Main Street, Mount Jay, PA in the amount of \$52,980.00, price includes all new
250 up-fit equipment and delivery.

251

252 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.

253 Trustee Jablonski AYE

254 Trustee Burke AYE

255 Trustee Ettinger AYE

256 Deputy Mayor Pierce AYE

257 Mayor Letica AYE

258 Motioned Carried

259

260 **Resolution (2022-112)** Be It Resolved that the Village board does hereby approve the budget
261 adjustment for 5/31/2023 to increase Consolidated Highway income (CHIPS) (A3501.000)
262 \$131,309.09, increase Other General Government income (A3089.000) for \$70,000.00 (NYS Dept. of
263 Transportation multi-modal grant), increase start income for (A1000.000) \$59,195.05 highway

264 reserve funds and increase Highway Repairs (A5110.451) for paving and engineer costs in the
265 amount of \$260,504.14 for paving 355 Asharoken Ave. to 501 Asharoken Ave. and shoulder repair.
266 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.
267 Trustee Jablonski AYE
268 Trustee Burke AYE
269 Trustee Ettinger AYE
270 Deputy Mayor Pierce AYE
271 Mayor Letica AYE
272 Motioned Carried
273
274 **Resolution (2022-113)** Be It Resolved that the Village board does hereby approve the budget
275 adjustment for 5/31/2023 to increase start income (A1000.000) \$4,658.50 highway reserve funds
276 and increase Highway Maintenance (A5110.432) \$4,658.50 for road stripping from 501 Asharoken
277 Avenue heading NW to the end of the village's jurisdictional line.
278 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.
279 Trustee Jablonski AYE
280 Trustee Burke AYE
281 Trustee Ettinger AYE
282 Deputy Mayor Pierce AYE
283 Mayor Letica AYE
284 Motioned Carried
285
286 **Resolution (2022-114)** Be It Resolved that the Village board does hereby approve the budget
287 adjustment for 5/31/2023 to increase start income (A1000.000) for \$8,500.00 from Infrastructure
288 reserve funds and increase Public Works Other (A1490.495) \$8,500.00 for GEI Consultants grant
289 submittals (DR4480 & DR4615) for the seawall.
290 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.
291 Trustee Jablonski AYE
292 Trustee Burke AYE
293 Trustee Ettinger AYE
294 Deputy Mayor Pierce AYE
295 Mayor Letica AYE
296 Motioned Carried
297
298 **Resolution (2022-115)** Be it Resolved that the Village board does hereby authorize the mayor to
299 sign the Dormitory Authority of the State of New York (DASNY) Grant Disbursement Agreement for
300 sinkhole improvements for \$50,000 located at the seawall.
301 Trustee Jablonski made a motion to approve, seconded by Mayor Letica.
302 Trustee Jablonski AYE
303 Trustee Burke AYE
304 Trustee Ettinger AYE
305 Deputy Mayor Pierce AYE
306 Mayor Letica AYE
307 Motioned Carried
308
309 **Resolution (2022-116)** Be it Resolved that the Village board does hereby authorize the mayor to
310 sign an agreement between the Village of Asharoken and GEI Consultants for plan and design
311 needed to repair the sinkhole located at the seawall, subject to the fully executed Dormitory
312 Authority of the State of New York (DASNY) grant agreement for \$50,000.
313 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.
314 Trustee Jablonski AYE
315 Trustee Burke AYE
316 Trustee Ettinger AYE

317 Deputy Mayor Pierce AYE

318 Mayor Letica AYE

319 Motioned Carried

320

321 **Mayor Letica opened Public Session:**

322 1. One resident asked about a break-in on South Harbor located in the Town of Huntington. He
323 also asked about the passing lane. The village decided to replace with double yellow lines
324 for safety issues.

325 2. A question was asked if oysters can be placed in the sound side waters. Another question
326 was about boats coming to the sound side shoreline. Per Officer Mahdesian boats can come
327 to the shore as long as they stay below the mean high-water mark.

328

329 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

330 Trustee Jablonski AYE

331 Trustee Burke AYE

332 Trustee Ettinger AYE

333 Deputy Mayor Pierce AYE

334 Mayor Letica AYE

335 Motioned Carried

336 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

337 Trustee Jablonski AYE

338 Trustee Burke AYE

339 Trustee Ettinger AYE

340 Deputy Mayor Pierce AYE

341 Mayor Letica AYE

342 Motioned Carried.

343

344 The September 6, 2022, board meeting of the Board of Trustees was adjourned at approximately
345 7:25pm.

346 Signed: _____

347 Nancy Rittenhouse, Village Clerk