

Incorporated Village of Asharoken
Board of Trustees Meeting in-person and teleconference
Tuesday, December 7, 2021, 6:30pm
Village Hall
Approximate Attendance (15)

Officers Present:

Greg Letica, Mayor
Pam Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee via teleconference
Ian Jablonski, Trustee

Officials & Appointees Present:

Nancy Rittenhouse, Village Clerk
Bruce Migatz, Village Attorney via teleconference
Emily Hayes, Treasurer
Raymond Mahdesian, Officer-in-Charge
William Raisch, Emergency Manager
Doug Adil, Superintendent of Buildings

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for November 9, 2021, seconded by Trustee Jablonski.

Trustee Jablonski	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Mayors Report: Mayor Letica; “The gas main replacement project moved on to a new phase this month. Asplundh, the contractor doing the job, is now replacing the old concrete road in the areas where the street was excavated to install the new gas main. Each opening is saw cut, the old concrete road in the openings is removed, dowels are put into the existing road and rebar is placed into the holes prior to a fast-setting concrete being poured. Once the concrete hardens a new asphalt veneer is placed on top of its level with the existing asphalt road. These asphalt patches will remain until the spring when the entire road in the construction (Village Hall to 285 Asharoken Avenue) will be milled, repaved, and striped. It is anticipated that this part of the project will take most of the month of December weather permitting.

During the month the village applied for a Building Resilient Infrastructure and Communities grant in the amount of \$1,000,000 to do engineering and design to replace the failing seawall. It is anticipated that it will take several months at least before the village get any notification as to whether it has received the grant. The village is planning to work with the town of Huntington to have it become a co-applicant on the grant. The grant application has a better chance of succeeding if multiple communities work together. To that end I have spoken to Supervisor Lupinacci, and I’ve reached out to in coming Supervisor Ed Smyth to start the process of the two communities working together on this grant. The village was also informed by Congressman Tom Suozzi that there is no money in the congressional infrastructure bill allocated for the seawall. I would like to thank

52 Deputy Mayor Pam Pierce and Village Clerk Nancy Rittenhouse for their hard work to get the grant
53 application in on time.

54 On Sunday December 5th a party was held in honor of Barry Bradley to recognize and thank him for
55 his 43 years of service to the village. Approximately 30 village residents stopped by to wish Barry
56 their best. I would like to thank Jackie Elsas, Barbara Raish, Nadine Dumser and Dee Lento for
57 organizing the party.

58 The village finalized the drafts of the new sanitation law and beach fire/bonfire ordinance. A public
59 hearing for the sanitation law will be held on January 4th and the public hearing for the beach
60 fire/bonfire law will be held in February. I would like to thank Deputy Mayor Pam Pierce and
61 Trustee Laura Burke for their hard work on these two ordinances.

62 Santa and Mrs. Claus will be coming to the village on Sunday December 19th. In the next couple of
63 days, the village will be emailing out details Santa's visit.

64 Finally, I would like to thank the Asharoken Garden Club for giving the Village a beautiful Christmas
65 wreath. I would also like to thank Carole Casamassima and Jean Bonawandt for all the hard work
66 they put it to create the gift baskets for the raffle and as well as the actual raffle. Lastly, I would like
67 to thank my wife Linda Letica for her efforts in creating and selling Asharoken themed clothing and
68 other items. All the profits raised by Carole, Jean and Linda go towards the cost of the Village's
69 annual 4th of July celebration.

70 **Trustees:**

71 Deputy Mayor Pierce: reported that she worked on the BRIC application with Village Clerk,
72 Rittenhouse and met with Suffolk County representatives who provided some guidance. She
73 worked on the proposed village codes for Sanitation and Fire prevention. Mayor Letica and I met
74 with the Asharoken PBA regarding the new contract, reviewed the dune restoration bid, minutes,
75 vouchers, police report and MOU. Participated in a teleconference with Suffolk Share.

76
77 Trustee Ettinger: reported the following: During the month he had discussions with Officer
78 Mahdesian regarding police related matters. The police department is performing well. During the
79 month spent time reviewing the revised proposed Sanitation code and Fire Prevention code. He
80 reviewed correspondences, foil's, vouchers, and minutes.

81
82 Trustee Burke: reported that she worked on the proposed Sanitation and Fire Prevention codes all
83 members of our board participated along with the building inspector, village clerk, officer-in-charge
84 Mahdesian and attorney Migatz. She reviewed the vouches, police report, minutes, the bid
85 document, and village correspondences.

86
87 Trustee Jablonski: reported that he reviewed the minutes, vouchers, police report, bid document
88 the MOU. Also reviewed the proposed codes for sanitation and fire prevention. He supervised the
89 removal of a section of the old gas main at 105 Asharoken, where the catch basins are being
90 installed and had the ROW staked out.

91
92 **Attorney Migatz:** Attorney Migatz reported that both the Planning Board and Zoning Board did not
93 meet in November. The next Zoning Board hearing is scheduled for December 21st three cases are
94 on the agenda.

95
96 **Village Treasurer:** Emily Hayes reported that the vouchers for the month of November were
97 \$249,465.69. Included in the vouchers this month are payments to the NYS retirement system
98 totaling \$199,652.00. There was a separate resolution to approve the vouchers and budget
99 transfers.

101 **Police Report:** Officer Mahdesian reported that in the back of the room we have a new metal
102 detector in operation supplied by JCAP grant at no cost to the Village. This is an added level of
103 security. The purpose is not to catch people but to keep the court safe. This month the department
104 had 22 summonses.

105
106 **Emergency Manager:** Bill Raisch noted that he is working on updating our emergency
107 management plan. He also noted that the village established the first oyster garden under a dock on
108 South Harbor Road with the Cornell Extension Center.

109
110 **Superintendent of Buildings:** Doug Adil reported; he reviewed drawings for an addition of PV
111 solar panels to the rear yard of a home on Duck Island Lane, the village issued a denial letter due to
112 zoning deficiencies. He issued a permit for a new construction at 224 Asharoken. Reviewed plans
113 for an addition at 225 Asharoken Avenue, provided flood zone information to a designer for a
114 project. He reviewed plans for installation of an emergency generator at 35 Bevin Road. He
115 reviewed drawings to a home on 86 North Harbor Road, issued a denial letter due to zoning
116 deficiencies. Performed 14 inspections this month.

117
118 Presentation of Bids by Clerk Rittenhouse: All bids were received on Monday, November 29th at
119 2:00pm. Deputy Mayor Pierce was present for the opening of the bids.

120 Sanitation Vehicle Bids: No Bids received.

121 Dune Restoration Project: One bid received from D& F Stone Contracting Ltd. For \$88,222.00.

122
123 **Resolution (2021-137)** Be It Resolved that the Village Board does hereby approve the vouchers
124 for the month of November 2021 in the amount of \$249,465.69.

125 Trustee Jablonski made a motion to approve, seconded by Deputy Mayor Pierce.

126 Trustee Jablonski AYE

127 Trustee Burke AYE

128 Trustee Ettinger AYE

129 Deputy Mayor Pierce AYE

130 Mayor Letica AYE

131 Motioned Carried

132 **Resolution (2021-138)** Be It Resolved that the Village Board does hereby approve budget
133 transfers for November 2021.

134 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

135 Trustee Jablonski AYE

136 Trustee Burke AYE

137 Trustee Ettinger AYE

138 Deputy Mayor Pierce AYE

139 Mayor Letica AYE

140 Motioned Carried

141 **Resolution (2021-139)** Be it Resolved that the Village Board does hereby accept the bid from D &
142 F Stone Contracting Ltd. For \$88,222.00 to restore the beach dune per the bid package.

143 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

144 Trustee Jablonski AYE

145 Trustee Burke AYE

146 Trustee Ettinger AYE

147 Deputy Mayor Pierce AYE

148 Mayor Letica AYE

149 Motioned Carried

150 **Resolution (2021-140)** Be It Resolved that the Village Board does hereby authorize the Mayor to
151 sign the agreement for the Asharoken Avenue Dune Restoration Project between the Village of
152 Asharoken and D & F Stone Contracting LTD. bid price is \$88,222.00.
153 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.
154 Trustee Jablonski AYE
155 Trustee Burke AYE
156 Trustee Ettinger AYE
157 Deputy Mayor Pierce AYE
158 Mayor Letica AYE
159 Motioned Carried

160 **Resolution (2021-141)** Be It Resolved that the Village Board does hereby accept the court audit
161 performed by Skinnon and Faber in accordance with Section 2019-a of the Uniform Justice Court
162 Act for the covered period of October 1, 2020, through September 30, 2021.
163 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.
164 Trustee Jablonski AYE
165 Trustee Burke AYE
166 Trustee Ettinger AYE
167 Deputy Mayor Pierce AYE
168 Mayor Letica AYE
169 Motioned Carried

170 **Resolution (2021-142)** Be It Resolved that the Village Board authorizes Officer-in-Charge
171 Raymond Mahdesian to sign the Memorandum of Understanding between Suffolk County
172 Department of Social Services and Suffolk County Chiefs.
173 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.
174 Trustee Jablonski AYE
175 Trustee Burke AYE
176 Trustee Ettinger AYE
177 Deputy Mayor Pierce AYE
178 Mayor Letica AYE
179 Motioned Carried

180 **Resolution (2021-143)** Be It Resolved that the Village Board, does hereby approve the scheduling
181 of a public hearing on Tuesday, January 4th, 2022, at 6:30pm at Village Hall for a proposed local law
182 authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c for
183 the fiscal year commencing 6/1/2022.
184 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.
185 Trustee Jablonski AYE
186 Trustee Burke AYE
187 Trustee Ettinger AYE
188 Deputy Mayor Pierce AYE
189 Mayor Letica AYE
190 Motioned Carried

191 **Resolution (2021-144)** Be It Resolved that the Village Board, does hereby approve the scheduling
192 of a public hearing on Tuesday, January 4th, 2022, at 6:30pm to review the amended local code for
193 Chapter 80 Solid Waste Management.
194 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Jablonski.
195 Trustee Jablonski AYE
196 Trustee Burke AYE
197 Trustee Ettinger AYE
198 Deputy Mayor Pierce AYE

199 Mayor Letica AYE
200 Motioned Carried

201 **Public Session:**

202 In-person comments: None

203 Tele-conference comments:

204 1. One comment was made; the person asked about the proposed Fire Prevention code and
205 asked if a copy would be made available. The mayor indicated that the board has proposed
206 improvements to the code and that public safety is the paramount issue. The code will be
207 made available on the website.

208

209 Save the Fireworks committee chair Carole Casamassima explained the raffle event. She and Linda
210 Letica went on to call the raffle ticket winners.

211

212 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

213 Trustee Jablonski AYE

214 Trustee Burke AYE

215 Trustee Ettinger AYE

216 Deputy Mayor Pierce AYE

217 Mayor Letica AYE

218 Motioned Carried

219 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

220 Trustee Jablonski AYE

221 Trustee Burke AYE

222 Trustee Ettinger AYE

223 Deputy Mayor Pierce AYE

224 Mayor Letica AYE

225 Motioned Carried.

226

227 The December 7th, 2021, Regular board meeting of the Board of Trustees was adjourned at
228 approximately 7:15pm.

229 Signed: _____

230 Nancy Rittenhouse, Village Clerk