

**Asharoken Village Board Organizational Meeting
Held on Tuesday July 2nd, 2024.
6:30 P.M.**

Pledge of Allegiance **DRAFT**

Call the Organizational Meeting to Order

Proof of Publication

Approval of minutes for the Regular Board Meeting for June 4, 2024

Reports of Officers, Officials & Appointees:

- Mayor's Report
- Trustee Reports
- Village Attorney Report
- Treasurers Report
- Police Report
- Emergency Manager Report
- Superintendent of Buildings Report
- Zoning Board of Appeals Report
- Conservation of the Environment Report
- Planning Board Report
- Harbormaster Report

New Business: Road striping

Resolutions & Appointments:

Resolution (2024-63) Be It Resolved that the Village Board does hereby approve the vouchers for the month of May and June 2023 in the amount of \$x.

Resolution (2024-64) Be It Resolved that the Village Board does hereby approve budget transfers for May & June 2024.

Resolution (2024-65) Be It Resolved that any Village residency requirement for appointees is waived.

Resolution (2024-66) Be It Resolved that the Mayor does hereby appoint Village Clerk, Michelle Glennon for a term to end July 2025 at an annual rate of \$71,362.00.

Resolution (2024-67) Be It Resolved that the Mayor does hereby appoint Treasurer, Emily Hayes for a one-year term to end July 2025 at an annual rate of \$21,609.00.

Resolution (2024-68) Be It Resolved that the Mayor does hereby appoint Superintendent of Buildings, Doug Adil for a one-year term to end July 2025 at an annual rate of \$30,124.00.

Resolution (2024-69) Be it Resolved that the Mayor does hereby appoint Assessor, Richard Leonard for a one year term to end July 2025 at an hourly rate of \$60.00.

Resolution (2024-70) Be It Resolved, that the Mayor does hereby appoint Bruce W. Migatz as Village Attorney for a one year term to end July 2025 at an annual retainer of \$45,020.00 payable in equal monthly amounts of \$3,751.67, for general legal advise per retainer agreement. Other legal services other than litigation actions and proceedings will be billed on an hourly basis of \$250.00, plus out-of-pocket expenses incurred on behalf of the Village, litigation actions and proceedings will be billed on an hourly basis, at a rate of \$300.00 per hour, plus out-of-pocket expenses incurred on behalf of the Village.

Resolution (2024-71) Be It Resolved that the Mayor, does hereby appoint Patricia Manzo as Village District Attorney for the Village of Asharoken at an hourly rate of \$200.00, for the term to end July 2025.

Resolution (2024-72) Be It Resolved that the Mayor, does hereby appoint Patrick Parker as a general maintenance person at a rate of \$25.00 per hour on a as needed basis.

Resolution (2024-73) Be It Resolved that the Mayor, does hereby appoint Raymond Mahdesian as Officer-in-Charge responsible for administrative duties for a one-year term to end July 2025.

Resolution (2024-74) Be It Resolved that the Mayor does hereby appoint Scott Coyne, MD as an uncompensated police surgeon for the Village of Asharoken's Police Department for a one-year term to end July 2025.

Resolution (2024-75) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the following positions for a one-year term to end July 2025.

- a. Pam Pierce as Deputy Mayor
- b. Melvin Ettinger as Police Commissioner
- c. Ian Jablonski as Deputy Police Commissioner
- d. Tara Ryan as Acting Village Justice
- e. Michelle Glennon as Records Access Officer
- f. Melvin Ettinger as Records Access Officer Manager
- g. Greg Letica as Highway Superintendent
- h. Doug Adil as Flood Plain Manager
- i. Joseph Affrunti as Harbormaster
- j. Bill Raisch as Deputy Harbormaster
- k. Ray D'Antoni as Deputy Harbormaster
- l. Bill Raisch as Emergency Manager
- m. Dee Lento as Village Photographer
- n. Ed Carr as Historian
- o. Martin Hakker as Fireworks Coordinator
- p. Joseph Affrunti as Fireworks Safety Officer for the July 4th, 2025, event.

Resolution (2024-76) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the Zoning Board of appeals.

- a. Michael Elsas as Chairperson of the Zoning Board of Appeals for a one-year term to end 7/1/2025.
- b. Fred Beitelte as member of the Zoning Board of Appeals for a five-year term to end 7/1/2029.
- c. Ray D'Antoni as member of the Zoning Board of Appeals for a one-year term as Ad Hoc Member.

Resolution (2024-77) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the Planning Board.

- a. Patrick Cleary as member of the Planning Board for a five-year term to end 7/1/2024.
- b. Patrick Cleary as Chairperson of the Planning Board for a one-year term to end 7/1/2025.

Resolution (2024-78) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Board of Conservation of the Environment Committee, Marty Cohen as Chairperson, Catherine Wallack, Lucy Davies, Barbara Raisch and Nicole Barbier as members for a one year term to end July 2025.

Resolution (2024-79) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Environmental Review Board, Douglas Vaughn as Chairperson, Michael Elsas and William Frohlich as members for a one year term to end July 2025.

Resolution (2024-80) Be It Resolved that the Village Board does hereby approve a rate of \$20.00 an hour for individuals who work as an "as needed" basis and that are posted to the "clerk non-employee" account A1410.499.

Resolution (2024-81) Be It Resolved that the Village Board does hereby designate the following banks as the official depository banks for the Village.

- a. First National Bank of Long Island
- b. M&T Bank
- c. TD Bank

Resolution (2024-82) Be It Resolved that the Village Board does hereby designate the official newspaper of record for the Village to be (The Observer).

Resolution (2024-83) Be It Resolved that the Village Board, does hereby approve the mileage reimbursement rate for the Village officials and employees to be consistent with IRS Business mileage rate guidelines as periodically published by the IRS.

Resolution (2024-84) Be It Resolved, that the Village Board, does hereby approve the authorization for the Village Treasurer and/or Village Clerk to transfer funds from the main Money Market Account to the General checking account in order to pay monthly vouchers approved by the Board of Trustees and to the payroll account in order to pay bi-monthly payroll.

Resolution (2024-85) Be It Resolved, that the Village Board, does hereby approve the following method for a meeting that has not been scheduled at least one week prior to; email the paper of record and local newspapers with date and time of Meeting, contact the entire Board of Trustees, email residents, post meeting on front door, website homepage and outside sign board.

Resolution (2024-86) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the Environmental Review Board, Doug Vaughn as chairman, Michael Elsas and William Frohlich as members for a one year term to end July 2025.

Resolution (2024-87) Be It Resolved, that the Village Board does hereby approve the Village Clerk and/or Court Clerk to prepare an application to the 2024-2025 Justice Court Assistance Program (JCAP) grant for funding of court furnishings and equipment, not to exceed \$30,000.00.

Resolution (2024-88) Be It Resolved, that the Village Board does hereby authorize the mayor to sign the contract with GEI Consultants to design the engineering plan to be 90% funded by the \$1,000,000 Hazard Mitigation grant, not to exceed \$344,605.00. Pending contract approval by the Village Attorney as to form.

Resolution (2024-89) Be It Resolved, that the Village Board does hereby authorize the mayor to sign the contract with Safety Marking, LLC for striping of Asharoken Ave not to exceed \$9,000 to be paid from Highway Reserves, pending contract approval by the Village Attorney as to form.

Resolution (2024-90) Be It Resolved, that the Village Board does hereby authorize the Mayor to sign the Memorandum of Understanding offering a retirement incentive for existing full time police officers.

Resolution (2024-91) Be It Resolved, that the Village Board does hereby authorize the Mayor to sign the Memorandum of Understanding for clarification of the health insurance clause of the police contract.

Resolution (2024-92) Be It Resolved, that the Village Board does hereby authorize the purchase of a 6 month CD from 1st National Bank of Long Island with \$500,000 from the money market account.

Resolution (2024-93) Be It Resolved, that the Village Board does hereby authorize a tent permit for James Reilly of 104 Asharoken Ave from July 3rd through July 5th, 2024.

Resolution (2024-94) Be It Resolved, that the Village Board does hereby authorize a tent permit for Kristin Nelson of 8 Bevin Rd East from June 28th through June 30th, 2024.

Resolution (2024-95) Be It Resolved, that the Village Board does hereby authorize a tent permit for Russell & Robin Fredericks of 33 Bevin Road from July 3rd through July 8th, 2024.

Resolution (2024-96) Be It Resolved, that the Village Board does hereby authorize a tent permit for Matthew Verdone of 8 Duck Island Lane from July 27th through July 29th, 2024.

Resolution (2024-97) Be It Resolved, that the Village Board does hereby authorize a tent permit for Gregory Petersen of 200 Scudder Ave, on beach lot #28 from July 3rd through July 5th, 2024.

Resolution (2024-98) Be it Resolved that the Village Board does hereby accept a \$500 donation from an anonymous resident.

Resolution (2024-99) Be it Resolved that the Village Board does hereby accept a \$10,000 donation from an anonymous resident, \$5,000 to be used toward the 2025 fireworks display and \$5,000 to the 2026 fireworks display.

Resolution (2024-100) Be It Resolved, that the Village Board, does hereby authorize the allocation of the following funds (\$7,500 to Police Reserve account and \$10,000 to Celebration account from our General Account) (Unreserved fund) to our money market account (Reserve fund) for fiscal year-end 5/31/2025.

Public Session
Adjourn Meeting