

**Asharoken Village Board Organizational Meeting
Held on Tuesday, August 5th, 2014
At the Northport Power Plant
Village Board Organizational Meeting at
7:30 P.M.**

Pledge of Allegiance

DRAFT

**Call the Organizational Meeting to Order
Proof of Publication**

Approval of minutes for the Regular Board Meeting for July 1, 2014

Reports of Officers, Officials & Appointees:

- Mayor's Report
- Trustee Reports
- Village Attorney Report
- Treasurers Report
- Police Report
- Sanitation Report
- Emergency Manager Report
- Superintendent of Buildings Report
- Zoning Board of Appeals Report
- Conservation of the Environment Report
- Planning Board Report

Presentation of the Village Hall Construction Bids to the Governing Board.

Resolutions & Appointments:

Resolution (2014-77) Be It Resolved that the Village Board does hereby approve the amendment to the local law Chapter 125 of the Village Code entitled "Zoning".

Resolution (2014-78) Be It Resolved that the Village Board does hereby approve the application fee to remain at \$250 for a Special Use Accessory permit and the renewal fee to go from \$100 to \$0.

Resolution (2014-79) Whereas, Village of Asharoken, with the assistance from Office of Emergency Management, has gathered information and prepared the Hazard Mitigation Plan; and
WHEREAS, the Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000;
and

WHEREAS, Village of Asharoken is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Village of Asharoken have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED BY the Board of Trustees that the Village of Asharoken adopts the Suffolk County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Resolution (2014-80) Be It Resolved, that the Village Board does hereby approve the change order totaling \$14,599.25 from Posillico for the additional asphalt of 132 tons and 1121 sy of mill work and the transfer and payment of \$14,599.25 from the Highway Reserve Money Market Special Reserve Account #5059 to the Money Market Account #5018 (Resolution 2014-51 approved the previous amount of \$46,703.75 for a total cost of \$61,303.00)

Resolution (2014-81) Be it Resolved, that the Village Board does hereby approve the creation of a Capital Fund Account (Fund H) for the purpose of constructing of a new Village Hall/Police Station.

Resolution (2014-82) Be It Resolved, that the Village Board approves the budget transfers for the month of July 2014.

Resolution (2014-83) Be It Resolved, that the Village Board does hereby approve the vouchers for the month of July 2014 in the amount of \$XX

Resolution (2014-84) Be It Resolved, that the Village Board does hereby authorize the Mayor to sign the 2013-14 Urban and Community Forestry Grant –Round 12 contract number T305132, subject to Village Attorney’s review as to form.

Resolution (2014-85) Be It Resolved that any Residency Requirement for compensated appointees (Village Clerk, Treasurer, Deputy Village Clerk, Election Inspectors, Historians)and employees is waived.

Resolution (2014-86) Be It Resolved that the Mayor of the Village of Asharoken does hereby appoint Nancy Rittenhouse as the Village Clerk for the Village of Asharoken for a two year term to end July 2016 at an annual rate of \$55,000 plus usual benefits, subject to board approval.

Resolution (2014-87) Be It Resolved that the Mayor does hereby appoint Treasurer, Emily Hayes for a one year term to end July 2015 at an annual rate of \$17,000, subject to Board approval.

Resolution (2014-88) Be It Resolved that the Mayor does hereby appoint Superintendent of Buildings, Doug Adil to a one year term to end July 2015 at an annual rate of \$20,000, subject to Board approval.

Resolution (2014-89) Be it Resolved that the Mayor does hereby appoint Assessor, Paul Wotzak to a one year term to end July 2015 at an hourly rate of \$50.00, pursuant to the terms and conditions of the contract, subject to Board approval.

Resolution (2014-90) Be It Resolved, that the Mayor does hereby appoint Bruce W. Migatz as Village Attorney for a one year term to end July 2015 at an annual retainer of \$30,000 payable in equal monthly amounts of \$2500.00, for general legal advise per retainer agreement. Other legal services other than litigation actions and proceedings will be billed on an hourly basis of \$250.00, plus out-of-pocket expenses incurred on behalf of the Village, litigation actions and proceedings will be billed on an hourly basis, at a rate of \$300.00 per hour, plus out-of-pocket expenses incurred on behalf of the Village, subject to Board approval.

Resolution (2014-91) Be It Resolved, that the Mayor of the Village of Asharoken, does hereby appoint Laurie Nolan as Village Special Assistant District Attorney for the Village of Asharoken at an hourly rate of \$200.00, subject to Board approval.

Resolution (2014-92) Be It Resolved, that the Mayor of the Village of Asharoken, does hereby appoint Raymond Mahdesian as Officer-in-Charge of the Asharoken Police Department at an hourly rate of \$55.00 and a maximum salary of \$74,000 a year for a one year term to end July 2015, subject to Board approval.

Resolution (2014-93) Be It Resolved, that the Mayor does hereby appoint Scott Coyne, MD as police surgeon for the Village of Asharoken’s Police Department in order to provide Emergency Medical Services for a one year term to end July 2015, subject to Board approval.

Resolution (2014-94) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Village Hall Expansion Committee, Melvin Ettinger, Doug Adil, Richard Pandolfi, Raymond Mahdesian and Nancy Rittenhouse for a one year term to end July 2015, subject to Board approval.

Resolution (2014-95) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the following positions for a one year term to end July 2015, subject to board approval.

- a. Melvin Ettinger as Police Commissioner
- b. Pam Pierce as Deputy Mayor
- c. Nancy Rittenhouse as Records Access Superintendent
- d. Avrum Golub as Storm Water Superintendent
- e. Joseph Affrunti as Harbormaster
- f. Barry Bradley and Bill Rasich as Deputy Harbormaster's
- g. Bill Rasich as Emergency Planning Manager
- h. Cathy Zimmerman as a member of the Beach Clean-up committee
- i. Debbie Masterson as a member of the Beach Clean-up committee
- j. Michele Tilleli as a member of the Beach Clean-up committee
- k. Steve Silverman as the Village Photographer
- l. Stan Somer as Acting Village Justice
- m. Ed Carr as Historian
- n. Martin Hakker as Fireworks Coordinator
- o. Joan Hauser as Newsletter Editor
- p. Joseph Affrunti as Fireworks Safety Officer for the July 4th 2015 event.

Resolution (2014-96) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Zoning Board of appeals, subject to board approval:

- a. Russell Matthews as Chairperson of the Zoning Board of Appeals for a one year term to end 7/1/2015.
- b. Tracie Aboff as a member of the Zoning Board of Appeals for a five year term to end 7/1/2019.
- c. Jim Izzo as an Ad Hoc member of the Zoning Board of Appeals for a one year term to end 7/1/2015.

Resolution (2014-97) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Planning Board, subject to board approval;

- a. Patrick Cleary as Chairperson of the Planning Board for a one year term to end 7/1/2015.
- b. Patrick Cleary as a member of the Planning Board for a five year term to end 7/1/2019.

Resolution (2014-98) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Board of Conservation of the Environment Committee, Marty Cohen as Chairperson, Rita Rover Michele Tilleli, Margaret Cleary and Catherine Wallack as members for a one year term to end 7/2015, subject to board approval.

Resolution (2014-99) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the Duck Island Harbor Dredging Committee, Jean Bonawandt as chairperson, Doug Whitcomb, Joseph Affrunti, Craig Bonawandt and Ian Jablonski for a one year term to end July 2015.

Resolution (2014-100) Be It Resolved, that the Village Board does hereby approve a rate of \$15.00 an hour for individuals who work as an "as needed" basis and that are posted to the "clerk non-employee" account A1410.499.

Resolution (2014-101) Be It Resolved, that the Mayor does hereby appoint the following uncompensated individuals to the Environmental Review Board, Douglas Vaughn and Michael Elsas, subject to Board approval.

Resolution (2014-102) Be It Resolved that the Mayor does hereby appoint the following uncompensated individuals to the Deer Committee, Catherine Wallack and Barbara Johnson for a one year term to end July 2015, subject to Board approval.

Resolution (2014-103) Be It Resolved, that the Village Board does hereby designate the following banks as the official depository banks for the Village.

- a. Peoples United Bank
- b. First National Bank of Long Island
- c. Capital One Bank
- d. TD Bank
- e. Bank of America

Resolution (2014-104) Be It Resolved, that the Village Board does hereby designate the official newspaper of record for the Village to be (The Observer).

Resolution (2014-105) Be It Resolved, that the Village Board, does hereby approve the mileage reimbursement rate for the Village officials and employees to be consistent with IRS Business mileage rate guidelines as periodically published by the IRS.

Resolution (2014-106) Be It Resolved, that the Village Board, does hereby approve the authorization for the Village Treasurer and/or Village Clerk to transfer funds from the main Money Market Account to the General checking account in order to pay monthly vouchers approved by the Board of Trustees and payroll account in order to pay bi-monthly payroll.

Resolution (2014-107) Be It Resolved, that the Village Board, does hereby approve the following method for an "Emergency & Special Meeting that has not been scheduled on the "monthly & special meeting calendar, email the paper of record and local newspapers with date and time of Emergency or Special Meeting, contact the entire Board of Trustees, post emergency meeting on door and outside board and post to the website home page.

Resolution (2014-108) Be It Resolved, that the Village Board, does hereby amend the fiscal budget 5/31/2015 to transfer \$17,000 from (A1325.401) Contractual Treasurer to (A1325.100) Treasurer Personnel and \$20,000 from (A1440.401) Engineer Contractual to (A1440.100) Engineer Personnel.

Resolution (2014-109) Be It Resolved, that the Village Board does hereby authorize the Mayor to sign the contract with E-Z Cesspool for removal of debris from catch basins, the total amount of the contract is for \$3750.00, Village Attorney has reviewed as to form.

Resolution (2014-110) Be It Resolved, that the Village Board, does hereby authorize the Mayor to sign the contract with Newport Engineering, P.C. for the Shoulder project on Asharoken Avenue & Bevin Road for engineer services not to exceed \$9500.00, subject to Village Attorney's review as to form.

Resolution (2014-111) Be It Resolved, that the Village Board, does hereby authorize the surveying services from Paul Ruzenski for the shoulder project on Asharoken Avenue & Bevin Road not to exceed \$2500.00 to determine the Asharoken boundary line.

Resolution (2014-112) Be It Resolved, that the Village Board does hereby approve the tent permit for Ms. Alison Irving at 140 Asharoken Avenue for the time period of August 22nd, 2014 to August 24, 2014.

Public Session

Adjourn Meeting